

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

Date April 20, 2010

Place ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg OR

CALL TO ORDER:

The PUR president, Stanley Petrowski, called the meeting to order at 9:00 a.m.

INTRODUCTION AND ROLL CALL:

There were thirty-two people in attendance. There was a quorum of directors present.

DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Jan Tetreault		X	M.A. Hansen	X	
Stanley Petrowski (President)	X		Vacant		
Paul Heberling	X		¹ Huebner ² Swingley		X

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael	X		Dave Russel	X	
Mark Kincaid	X		Jake Gibbs		X
Dave Archambault		X	Carol Whipple		X
Mike Flewelling		X	Bill Rice	X	

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Jim Yingst	X		¹ Frankenstein ² Brochu		X
David Parker	X		Claude Sterling		X
Gerald Wisdom	X		Craig Burns	X	
Ken Ferguson	X		Stan Vejtasa	X	

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
Tracy Pope (Treasurer)	X		Richard Chasm	X	
Blair Nash	X		Vacant		
Vacant			Rich Grost		X

County	Present	Absent	Alternate	Present	Absent
Tom Manton		X	Nathan Reed	X	

Tribes	Present	Absent	Alternate	Present	Absent
Steve Rondeau		X	John Schaefer	X	

Members at Large	Present	Absent	Alternate	Present	Absent
Alan Bunce	X		Janice Green	X	

OTHERS PRESENT:

Debbie Thornton	Terry Burleson	Sandy Lyon	Laura Smith	Diane Phillips
Joy Archuleta	Dan Jenkins	Harold Ettelt	Jake Winn	Brian Swift
Matt Ruwaldt	Bob Kinyon			

APPROVAL OF MINUTES: The minutes and staff report from the March 16, 2010 watershed council meeting were approved via consensus with a motion from Mark Kincaid and a second from Alan Bunce.

GENERAL DISCUSSION AND PUBLIC INPUT:

- Todd Buchholz introduced Joy Archuleta as the new WC liaison with the Umpqua National Forest.
- Craig Burns brought literature from his visit to the McKenzie River Trust office in Eugene.
- Diane Phillips has a collection of Zebra Mussel shells she will turn over to ODFW for educational use.
- Gerald Wisdom announced that "Pond Talk" will be held at Chi's Restaurant at noon today. Grant Ruhlman of Phoenix School will talk about restoration in Deer Creek.

PRESIDENT'S REPORT: Stan Petrowski

- Deferred comments to his presentation

TREASURER'S REPORT: Tracy Pope:

- Tracy provided the following financial report:

Description	\$ Previous Month	\$ Current Month
Bank Accounts	30,194.10	82,628.27
Outstanding Bills	39,097.54	3,785.64
Cash on Hand	(8,903.44)	78,842.63
Unrestricted Funds	155,968.23	157,097.38
Funds Requested	169,887.93	171,798.23

- She recently attended a workshop at OSU entitled "*Riverbank Erosion and Erosion Management*". Tracy provided a handout summarizing the names of presenters and a bulleted list of important points.
- In order to avoid the appearance of conflict of interest, Tracy notified the board that she was going to assist PUR staff by visiting riparian restoration sites and developing planting plans as a volunteer. She will be reimbursed for mileage. She is also planning to approach the Native Plant Society and Phoenix School about potential partnership/collaboration opportunities.
- Bob Kinyon noted that five proposals were submitted to OWEB on April 19th, totaling \$971K. Smith River WC submitted two proposals for \$157K. The total value of the seven projects combined, with in-kind and cash match was \$2.461MM.

STAFF REPORT:

Bob Kinyon added these items in addition to the monthly staff report:

1. Dan Van Slyke, Coos Bay BLM fish biologist, will replace Glenn Harkleroad as the District's liaison with PUR.
 2. Bob publicly thanked the PUR staff for the many person hours spend grinding out grant applications over the past month.
 3. Sierra Lewis, a grad student at OSU, wants volunteers to assist her to fly fish for wild steelhead below Soda Springs Dam for a study on fish passage once the fish ladder is installed. Contact Bob Kinyon for details.
 4. Mike Flewelling called Bob to announce he could not attend today's meeting due to training in Wilsonville.
 5. Dave Williams is looking to hire two new seasonal workers for taking flow measurements this summer. Contact the Watermaster in the courthouse if interested.
 6. Bob read a paragraph to the membership from a letter drafted by four organizations, addressed to Forest Service management staff, for PUR to administer Umpqua National Forest mitigation funds from the FERC settlement agreement.
 7. Bob is working with Tom and Wilma Llewelyn, who represent a grassroots group of volunteers, who have managed to get highways 38 and 138 designated by the State of Oregon as a *scenic byway*. The route extends from Reedsport to Oakland. They requested assistance with grant writing and fund administration to support their efforts to make improvements along the byway. With the highways' proximity to the Umpqua River, this collaboration could be a boost to PUR's education and outreach efforts.
- Bob Kinyon, Coordinator:
 - Spent the 12th of March monitoring projects on Little Tom Folley, Wolf, N. Myrtle and S. Myrtle Creeks.
 - Received a signed agreement for Roseburg District BLM stimulus funding for 5 culverts.

- Visited with Bob Phillips on Quines Creek about a potential restoration project.
 - Attended the March 16th WC meeting at ODFW.
 - Reviewed a Title III application from Phoenix School for Watershed Enhancement Education, an opportunity to partner on the Master Watershed Stewardship training.
 - Discussed a draft letter from Joe Ferguson, representing several organizations working on the N. Umpqua River to Cliff Dils, UNF Supervisor, asking that PUR be the fiscal administrator of FS settlement funding.
 - Worked with Scott Lightcap of Roseburg BLM to leverage PacifiCorp funds (\$10K) through PUR to hire Porior Engineering.
 - Notified by Amanda Peden of Ecotrust that \$60K had been approved for work in Elk Creek in the Tiller area. Working with Stanley to amend the original grant application to fit the reduced funding amount.
 - Made a presentation to the Pacific Rivers Council at the Steamboat Inn on work PUR is doing in the Umpqua estuary.
 - Attended "Chamber 101" orientation at the Visitor's Center.
 - Worked with Tim Walters of ODFW and Mark Grenbemer, the region 2 OWEB rep, on invoice issues at the Rock Creek Fishway construction site.
 - On the 19th, spent the day monitoring Buffalo, Hubbard, Yellow and Bear Creek instream projects.
 - Went to Martin Creek, across the river from the Big K ranch, to do photo documentation of an instream log project.
 - Reviewed Brian Swift's February salary invoice to PUR with Leo Naapi, SRWC treasurer. The MOU with Smith River is working as planned.
 - Visited with Nancy Geyer and Richard Chasm about various outreach/education and events issues over the report period. Scheduled and attended meetings for both committees.
 - Assisted Tracy Pope with a scope of work whereby she can develop riparian planting plans as a volunteer for PUR.
 - Learned that the Roseburg BLM RAC applications are due by May 14th. The Coos Bay BLM RAC applications are due on June 4th.
 - Attended the County's SHIP committee meeting. The trustees and the project review team discussed their expectations for grant applicants. They want more emphasis on pond turtle habitat restoration and less on fisheries restoration.
 - Submitted a support letter to Ralph Lampman who is applying for a USFWS grant to build a lamprey ladder at Winchester Dam.
 - Attended Lemolo Lake Technical Working Group (TWG) meeting to provide input on tui chub project funding opportunities. Afterward, worked with Scott Lamb on a Rogue/Umpqua RAC application for tui chub control for 2011 that will be run through PUR.
 - Contacted by Nancy Zepf, recreation tech at Coos Bay BLM, regarding using PUR as a fiscal agent for a grassroots effort to designate the route between Reedsport and Oakland as an ODOT- endorsed scenic byway. Bob will meet with stakeholders in Elkton on April 14th.
 - Ongoing grant writing and editing with staff on OWEB, RAC and Derby applications.
 - Met with FS engineers and Don Porior to discuss culvert and bridge design specifications and funding.
 - Attended an EMS exercise in Ashland with Nathan Reed. We sat in as observers in preparation for a similar exercise for Galesville Dam in October in Roseburg. I will be the facilitator for that scenario. These dam-busting exercises are required by FERC every five years to test emergency service preparedness.
 - Attended an OWEB Regional Review Team tour of Smith River projects hosted by Brian Swift and Dan Jenkins. There were 15 attendees.
 - Scheduled and attended a policy/procedures committee meeting on the 9th of April to devise a policy for appointment of PUR directors. Stan Vejtsa facilitated the meeting as chair. In attendance were Stan Petrowski, Amy Amoroso, Paul Nolte (lawyer), Mark Kincaid and Darin McMichael. Paul has volunteered to modify the bylaw language pro-bono. A recommendation for a revised process will be before the board soon.
 - Met with Tom and Wilma Llewellyn who are the "go to" people behind development of the *Umpqua River Scenic Byway*, a route along the Umpqua River from Reedsport to Oakland. Tom spearheads a grassroots group working to raise funds to improve the byway. They need a 501-c-3 non-profit organization to act as administrator for grants and funding. This appears to be another outreach opportunity for PUR to reach visitors coming to the Umpqua. The group has garnered the Scenic Byway designation from the State, have published a brochure and have conducted numerous public meetings. Coos Bay and Roseburg BLM recreation departments and ODOT are partners in this effort.
- Debbie Thornton, Fiscal and Data Manager:
 - Prepared payroll & payroll reports
 - Prepared fund requests and paid bills
 - Took various checks over to Tracy for 2nd signature

- Helped with budget breakouts for final reports
- Worked on fiscal procedures manual with Rachael
- Met with Al Johnson about the budget for DEQ Diamond Lake grant
- Terry Burleson, Planner:
 - Met with Mark Wall, RFP, to look at two culvert replacement projects along the Lutsinger Road near Scottsburg.
 - Met with a landowner out Melton Road to scope a potential bridge project. Talked with the landowner about project management software used for major construction projects.
 - Attended the Roseburg Area Chamber of Commerce, "Chamber 101" short morning presentation.
 - Attended Smith River OWEB RRT field trip.
 - Attended SHIP/Yoncalla Diesel Spill Mitigation Funds meeting. They still don't like any of the 9 projects submitted to the program for funding. A total re-write of all five PUR grants is required for the committee to consider the projects. (Even though they have funded similar projects for the past 20 years.)
 - Worked with Fabian Carr to help him complete ODFW reporting needed on PUR projects.
 - Completed final reports and corresponding OWRI reports for PUR Restoration (Brads Creek and Upper South Umpqua) and Fish Passage 2006 (Buck Fork, Little Tom Folley, Manzanita, Quarry, Reding Pvt., Reding Co., and Weaver creeks).
 - Coordinated the PUR grant writing team to complete 5 restoration grants.
- Sandy Lyon, Monitoring Coordinator:
 - Monitored Myrtle Creek with M. A. Hansen
 - Gone for a week for Spring Break
 - Monitored South Umpqua run
 - Ran out to Wolf Creek and took photos of high winter flows at structure sites
 - Went to Upper Cow Creek and Martin Creeks to take photos for OWEB project monitoring reports
 - Wrote OWEB project monitoring reports for Myrtle Creek Instream Project, Structure Placement 2006, Fish Passage 2005, Letitia Creek Stream Enhancement, and Upper Umpqua Watershed Restoration Phase I.
 - Attended Hydrologists Breakfast
 - Attended workshop at OSU on Cyano Bacteria
 - Monitored Elk Creek/South Umpqua run
 - Monitored Coast run
 - Helped with OWEB grant preparations
- Matt Ruwaldt, Wetland Project Manager:
 - Completed Harvey Creek revetment project.
 - Planted 400 trees in Dean Creek Wetlands.
 - Wrote final reports for Harvey Creek and Dean Creek Wetlands.
 - Surveyed and designed Scholfield Creek wetlands with Don Porior.
 - Used our new surveying equipment to re-survey Clark's Branch Chute.
 - Attended the Smith River and Umpqua SWCD board meetings.
 - Attended the Wave Energy Scoping meeting in Reedsport.
 - Have been staying in Roseburg a lot lately for OWEB grant writing.
- Brian Swift, Smith River Watershed Council Coordinator:
 - Attended 3rd month of Ford Family Foundation Leadership Training for Coastal Douglas County.
 - Toured Harvey Creek Project with Matt and Mark V.
 - Met with Don Porior at his office to get training on mapping and other software
 - Attended 2 day conference at OSU on streambank erosion
 - Attended area biologist meeting at ODFW offices in Roseburg, representatives from local, state, and federal agencies were present to discuss and coordinate all planned projects for this instream season in the Umpqua Basin.
 - Held first Smith River Watershed Council TAC meeting.
 - Hosted tour in South Sisters Creek for OWEB Regional Review Team.
 - Attended Wave Energy Scoping meeting in Reedsport.
 - Attended Umpqua Soil and Water board meeting.
 - Attended State of Tillamook Bay conference, great networking opportunity and exciting to see all the projects done on the North Coast.
 - Plenty of grant writing.

- Kris Lyon, Technical and Monitoring Associate
 - Back to college, will return in early June. Please start thinking about what you would like to see included in the June edition of Fish Tales. We would welcome any short articles that people would like to have considered for inclusion.
- Nancy Geyer, Education and Outreach Program Manager
 - Worked with Bob, Thomas McGregor (Phoenix School) and Ron Byrne (Phoenix School) to submit a Title III grant proposal AmeriCorps member application. An AmeriCorps participant would work cooperatively with PUR and Phoenix to help with watershed stewardship-related activities, such as the MWS training and post-training projects, developing outreach tools, and recruiting volunteers.
 - Met with Marisa Fink, Audrey Urista, and Patience Adams (YMCA) about developing a YMCA-PUR partnership for field tours. Our first trip will be August 17 to the Tiller area to learn about beavers and their habitat. The YMCA will advertise the tour through its Active Adults program and provide a van and driver for YMCA participants. The PUR will arrange the tour, advertise to our members, help pay the YMCA's gas (~\$50), and provide lunch.
 - Helped Terry, Brian, and Matt with OWEB grants.
 - Met with the E/O committee to discuss current activities and potential programs/activities over the next year.
 - Communicated with PUR staff and the E/O committee about a theme for PUR's booth at the Earth Day Fair and developed preliminary plans for the display.

NEW BUSINESS: None

UNFINISHED BUSINESS: None

PRESENTATION(S): Stan Petrowski, representing the South Umpqua Rural Community Partnership (SURCP). Stanley described the history of the home-grown landowner group interested in salmon restoration in Elk Creek and the Upper South Umpqua after the first coho salmon showed up in Joe Hall Creek five years ago. His excitement led to a partnership with Lomakatsi Restoration; local landowners; USFS staff; and eventually the establishment of the 501-c-3 SURCP non-profit organization.

A lengthy discussion ensued regarding the pros and cons of a restoration committee of SURCP becoming a sub-council under the PUR umbrella. Several alternatives were considered but no action was taken.

COMMITTEE REPORTS:

- Technical Advisory (TAC) Committee: Terry Burleson – no report
- Finance Committee: Tracy Pope – no report
- Nominations Committee: Alan Bunce – Bill Rice will become an alternate for Director Mike Flewelling.
- Events Committee: Richard Chasm
 - Richard handed out a "wanted poster", created by Kristen Cheisna that will announce the Annual River Cleanup event. Planning is coming along.
- Education Committee: Nancy Geyer
 - Nancy wrote a Title III Douglas County grant proposal to hire an AmeriCorps member in partnership with Phoenix School. This shared employee would work for PUR to develop the Watershed Master Stewardship training, and other education/outreach projects.
 - The YMCA wants its travelling contingent to attend the PUR project tour to the Tiller area on August 17th. The YMCA will provide a driver and van for its people. This will draw in urban folks to see first-hand the restoration projects implemented by PUR and its partners.
 - Nancy plans to have a booth at the Earth Day event at the fairgrounds.
 - She also is drafting a couple newsletters for the DTO newsletter and other media publications.
 - Nancy would like to write an article on Eric Riley's return from Iraq.
 - It was suggested that the annual meeting festivities should be vetted through the education committee. The next committee meeting is on May 4th at the Faith Lutheran Church.

- Policy/Procedures Committee: Stan Vejtasa
 - Stan handed out a copy of the revised bylaws that establishes a procedure for appointment of directors by the PUR board. This change deletes appointment of PUR directors by the Board of Commissioners.
 - Paul Nolte, attorney, was present to answer questions about the bylaw revisions.
 - Ken Ferguson made a motion to approve the new bylaws; Stan Petrowski seconded the motion; and the revisions were passed by consensus.
 - An electronic or hard copy of the revised bylaws can be obtained at the PUR office.

ITEMS FOR NEXT MEETING AGENDA: None

UPCOMING MEETING ANNOUNCEMENTS:

- The Resource Coordination Committee that oversees the expenditure of FERC N. Umpqua settlement agreement mitigation funds will meet at Roseburg BLM tomorrow at 10:00 a.m.

NEXT MEETING: ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg: May 18th at 9:00 a.m. Leonard and Lois Houston of the Beaver Advocacy Committee (BAC) will be presenters.

ADJOURN The meeting was adjourned at 10:51 a.m.

/S/ Bob Kinyon
PUR Secretary