

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

Date June 21, 2011

Place ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg

CALL TO ORDER:

The PUR president, Stanley Petrowski, called the meeting to order at 9:08 a.m.

INTRODUCTION AND ROLL CALL:

There were thirty-four people in attendance. There was a quorum of Directors present.

DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Jan Tetreault		X	M.A. Hansen	X	
Stanley Petrowski (President)	X		Dianne Phillips	X	
Paul Heberling	X		¹ Huebner ² Swingley		

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael	X		Dave Russel	X	
Mark Kincaid	X		Jake Gibbs		X
Dave Archambault		X	Carol Whipple		X
Mike Flewelling	X		Bill Rice		X

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Mike Brochu	X		¹ Yingst ² Frankenstein		X
David Parker	X		Claude Sterling	X	
Cindy Haws		X	Craig Burns	X	
Ken Ferguson	X		Stan Vejtasa		X

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
Tracy Pope (Treasurer)		X	Richard Chasm	X	
Blair Nash		X	Vacant		
Rich Grost		X	Vacant		

County	Present	Absent	Alternate	Present	Absent
Tom Manton		X	Nathan Reed		X

Tribes	Present	Absent	Alternate	Present	Absent
Amy Amoroso	X		John Schaefer		X

Members at Large	Present	Absent	Alternate	Present	Absent
Alan Bunce	X		Janice Green		X

OTHERS PRESENT:

Jake Winn	Jeff McEnroe	Matt Ruwaldt	Claude Sterling	Sandy Lyon
Debbie Thornton	Gilaine Wright	Sally McKain	Scott Lightcap	Kathy Love
Kris Lyon	Heather Bartlett	Harold Ettelt	Miles Barkhurst	Matt Ruwaldt
David Waltz	Jennifer Kettermen	Eric Riley		

APPROVAL OF MINUTES: The minutes and staff report from the April 19, 2011 meeting was approved. The May 17, 2011 monthly minutes and staff report were also approved. No amendments were proposed.

GENERAL DISCUSSION AND PUBLIC INPUT:

- John Cally, Land owner, came to meeting to discuss his concerns with the Elk Creek Stream Project. He is very concerned that the logs placed in the creek could move and cause damage to his bridge. He suggests that PUR only places boulders not logs into the stream. Both Eric Riley and Stan Petrowski assured John and PUR board members that once John had brought his concerns for the project to them, the project has been placed on hold until the situation had been looked into further. There are a number of agencies working on this project. Amy Amoroso proposes a steering committee with all the agencies involved. Stan makes a motion to discuss this issue at the Technical Advisory Committee meeting and report back to the board.

PRESIDENT'S REPORT: Stan Petrowski

- This is Stan's last meeting as president. He thanked the board and staff. Stan stated that he is encouraged and proud of the accomplishments PUR has made. He thanked Darin and Paul for taking up the torch.

TREASURER'S REPORT: Tracy Pope

- Debbie announced that Tracy needs to resign from her position as treasurer and that Eric Geyer has expressed interest in the position. Debbie provided the following financial report:

Description	\$ Previous Month	\$ Current Month
Bank Accounts	41,061.85	\$ 52,040.24
Outstanding Bills	3,201.85	\$ 40,685.31
Cash on Hand	37,860.00	\$ 11,354.93
Unrestricted Funds	159,389.59	\$ 160,177.79
Funds Requested	107,211.37	\$ 111,004.73

STAFF REPORT:

- Eric Riley, Executive Director:
 - Finalized West Fork Smith River design work with Matt Ruwaldt and Dan Van Slyke
 - Met with Darrin McMichael to discuss his pending transition to PUR President and reviewed PUR meeting agenda and topics
 - Attended the monthly watershed council meeting
 - Hosted an OWEB Project Tour for Mark Grenbemer and the Regional Review Team. We visited the Ten Mile Creek and Myrtle Creek project sites
 - Coordinated with Ann Kercher on UBFAT project and made plans for this summer's work
 - Signed OWEB Agreements for successful October 2010 grants
 - Coordinated with Nancy and Thomas McGregor on future AmeriCorps worker tasks and timeline
 - Meet with Dave Germond, Dave Archambault, Bill Wynkoop of Seneca Jones Timber Company to discuss pending Hardscrabble and Jack Creek fish passage project
 - Started preparing landowner agreements for this summer's instream work
 - Conducted Contractor Site Shows for WFSR, Olalla/Lookingglass, Rock Creek, and Upper Smith River instream project. Contracts have been awarded for all four projects
 - Worked with the Staff to complete and submit Title II grant applications to the Roseburg BLM RAC. Proposals were submitted for Brush Creek Instream Restoration, Myrtle Creek Technical Assistance, PUR Strategic Plan Implementation, and Tenmile Creek Restoration
 - Attended AmeriCorps supervisor training at the Winston Community Center in preparation for hosting an AmeriCorps member next year
 - Attended and facilitated a Water Trails Executive Committee meeting at the Roseburg BLM. Project flyer is completed and ready for distribution
 - Dan Jenkins and I met with Steve Hall (Bob and Carol too) to discuss project work to be completed this summer. Dan and I also completed design work on Hall Creek
 - Attended a Fair Planning Meeting hosted by DTO. PUR will be sharing space in the DTO tent this summer with our Fish Toss exhibit and potentially spinner making

- Enjoyed Memorial Day with my family
 - Continued coordination with Dan Jenkins for timing of this summer's project work
 - Debbie and I met with Jake Winn to discuss current and pending grant agreements
 - Moved into Bob's old office
 - Bob's Retirement Party
 - The Staff and I hosted a BBQ for Bob and Judy on Bobs last day of work
 - Worked with Nancy G. to review and submit a WNTI Grant for education and outreach materials
 - Prepared and sent Wyden Pre-Construction Notifications for project work this summer
 - Facilitated Staff Meeting
 - Attended a Water Trails Executive Committee Meeting @ Smith River Grange
- Debbie Thornton, Fiscal and Data Manager:
 - Worked with Gilaine to prepare payroll
 - Prepared fund requests and worked with Gilaine while she prepared fund requests
 - Prepared invitations for Bob's retirement
 - Helped finalize plans for Bob's retirement
 - Met with Jake Winn to discuss grant agreements
 - Went to Bob's retirement party
 - Helped with office rearrangements
 - Went to eastern Oregon on vacation for a week
 - Attended Staff Meeting
- Terry Burleson, Planner:
 - Maternity Leave
- Sandy Lyon, Monitoring Coordinator:
 - Calibration checked temperature data loggers with Denise Dammann for summer deployment
 - Attended Council Meeting
 - Compiled data and created PowerPoint Presentation for Bob's Retirement Party
 - Continuing interaction with Renee Davis-Born about updating of Water Quality Tool on the Umpqua Explorer
 - Monitored 7 culverts on Jordon/Alder Creeks and wrote OWEB Monitoring Report
 - Helped with RAC Grant proposals
 - Participated in meeting with Mark Grenbemer before OWEB Project Tour
 - Helped with Bob's Retirement Party and Staff BBQ
 - Prepared data sheets and activated temperature loggers for Kris and Denise to deploy in Little Wolf Creek
 - Worked on data for monitoring report
 - Moved from Debbie's office back to my old office
 - Transferred data files to "new" computer
 - Helping out around the office as needed
 - Attended Staff Meeting
- Matt Ruwaldt, Wetland Project Manager:
 - Prepared for and led the WFSR contractor site show
 - Attended the PUR board meeting and led a tour to Charlotte Creek afterwards
 - Attended the OWEB RRT meeting
 - Finished writing the R&E grant for Scholfield Creek
 - Wrote the second year monitoring report for Dean Creek Wetlands
 - Helped send Bob off at his retirement parties
 - Began work on Coos RAC grants
 - Began design work on Weatherly Creek with Dan Jenkins
- Kris Lyon, Technical and Monitoring Associate
 - Placed temperature data loggers in Little Wolf Creek with Denise Dammann
 - Helped with moving offices around
 - Reformatted Debbie's old computer and restored programs to be Sandy's "new" computer
 - Working on various computer and network issues
 - Began work on next newsletter – it's not too late to give me articles and ideas for articles for the July issue which will be available for handout at the Douglas County Fair
 - Attended Staff Meeting
- Nancy Geyer, Education and Outreach Program Manager:

- Assisted with writing a Roseburg RAC Grant
- Met with Emily Veale and Shaun at Inerseshen Creative Media to design a poster for the September Stream Clean-up.
- Selected the winning entries for the Salmon Scavenger Hunt.
- Presented at the Eastwood Elementary Cloverbuds club.
- Met with Eric Riley and Thomas McGregor regarding Ross Greedy and the 2011-2012 AmeriCorps.
- Wrote and submitted a grant to the Western Native Trout Initiative.
- Contacted Dean Allison about the salmon sculptures (they are complete and ready to for pick-up).
- Attended the May staff meeting.
- Ann Kercher, Culvert Inventory Specialist
 - Completed second stage of tree planting at Fate/Days Creek riparian restoration project with Glide High School forestry class.
 - Completed restoration work on lower section of Morgan Creek riparian restoration project. Coordinated ivy removal and native replanting with Phoenix work crew.
 - Attended a wetland plant identification class with a focus on restoration given through PSU.
 - UBFAT: Continue to manage Smith River culvert data and proceed with next phase of the project. Surveying will resume this July.
 - Attended Staff Meeting
- Amy Pinson Dumm, Grant Writer:
 - Worked on grant applications to the Roseburg RAC.
 - Wrote statement of interest to the Cooperative Watershed Management Program for potential water trail support and sent to Brian Swift for review.
 - Worked on Roseburg RAC applications with Terry at PUR office.
 - Researched internet web sites for additional funding sources.
 - Attended Meyer Memorial Trust Two Way Street Tour in Drain to get advice on seeking grants with MMT and to help MMT learn more about the needs of non-profits in Douglas County.
 - Attended staff meeting at the PUR office.

UNFINISHED BUSINESS:

- Stan announced that we still need a secretary.

NEW BUSINESS: No new business**PRESENTATION(S):**

- David Waltz, *TMDL Basin Coordinator, Oregon Dept. of Environmental Quality* and Jennifer Kettermen, *BEACH & Harmful Algae Bloom Program Coordinator, Environmental Public Health, Oregon Health Authority* will present on Harmful Algae Blooms (HABs) in Douglas County.

Jennifer gave an informative and interesting presented on algae blooms, public alerts with toxic blooms and trends in algae blooms. David spoke directly to the South Umpqua and the harmful algae blooms there, as well as the EPA funded efforts.

COMMITTEE REPORTS:

- Technical Advisory Committee (TAC): Eric Riley – The next meeting will be July 15' 2011 at 9:00am, Topic: Elk Creek
- Finance Committee: Debbie – NSTR (Nothing Significant to Report)
- Nominations Committee: Still looking for a Secretary, Eric Geyer interested in Treasurer Position.
- Education Committee: Nancy Geyer - NSTR

- Water Trails Steering Committee: Eric let everyone know that Ross Greedy has left us for a job back home. He also noted that the group is meeting regularly and has completed its flyer for outreach efforts.

ITEMS FOR NEXT MEETING AGENDA:

- None

UPCOMING MEETING ANNOUNCEMENTS:

- Paul Heberling mentioned that July 14th is weed day from 9:30 – 12:30

NEXT MEETING: Tuesday, July 19th at 9:00 a.m. at the ODFW Conference Room in Roseburg. We will have a short meeting followed by some refreshments.

ADJOURN The meeting was adjourned at 11:45 a.m.

/S/ Eric Riley
Interim PUR Secretary

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