

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

Date March 15, 2011

Place ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg

CALL TO ORDER:

The PUR president, Stanley Petrowski, called the meeting to order at 9:00 a.m.

INTRODUCTION AND ROLL CALL:

There were thirty-six people in attendance. There was a quorum of directors present.

DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Jan Tetreault		X	M.A. Hansen		X
Stanley Petrowski (President)	X		Dianne Phillips	X	
Paul Heberling	X		¹ Huebner ² Swingley		X

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael	X		Dave Russel	X	
Mark Kincaid	X		Jake Gibbs		X
Dave Archambault		X	Carol Whipple		X
Mike Flewelling		X	Bill Rice		X

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Mike Brochu		X	¹ Frankenstein ² Yingst		X
David Parker		X	Claude Sterling	X	
Cindy Haws		X	Craig Burns	X	
Ken Ferguson	X		Stan Vejtasa		X

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
Tracy Pope (Treasurer)	X		Richard Chasm	X	
Blair Nash		X	Vacant		
Rich Grost		X	Vacant		

County	Present	Absent	Alternate	Present	Absent
Tom Manton		X	Nathan Reed		X

Tribes	Present	Absent	Alternate	Present	Absent
Amy Amoroso	X		John Schaefer	X	

Members at Large	Present	Absent	Alternate	Present	Absent
Alan Bunce	X		Janice Green		X

OTHERS PRESENT:

Keith Karoglanian	Jeff McEnroe	Scott Lightcap	Harold Ettelt	Amy Pinson Dumm
Sam Moyers	Heather Bartlett	Joy Archuleta	Sandy Lyon	Terry Burleson
Matt Ruwaldt	Tom Williams	Eric Riley	Ross Greedy	Tullia Upton
Rod Brandon	Laura Smith	Nancy Geyer	Sally McKain	Denise Dammann
Jake Winn	Bob Kinyon			

APPROVAL OF MINUTES: The amended minutes and staff report from the February 15, 2011 meeting were approved via consensus with a motion from Amy Amoroso and a second from Mark Kincaid. The amendment voiced by Harold Ettelt, on page 6 of the minutes, was the fact that he was donating materials to make 1,000 fishing lures, not contributing \$1,000 to make lures.

GENERAL DISCUSSION AND PUBLIC INPUT:

- Dave Russel: Reported on activities of the Oregon Hatchery Research Committee, of which he is a member. He mentioned a study taking place at the Fall Creek hatchery to place underwater cameras and sensors near engineered habitat structures to study the behavior of fish with the changed hydrology. Dave provided a handout from the Oregon Hatchery Research Center. This research project brochure will be circulated to the PUR membership.
- Harold Ettelt: Displayed a copy of *The Ripple Effect*, a newsletter of the Coastal Conservation Association. The organization lobbies the legislature for fisheries restoration. A link to the newsletter on line is www.ccapnw.org. Go to *About CCAPNW*. A drop down menu appears. Select *Newsletters*. The current issue is the first one on the list. Harold asked whether the Partnership would consider joining CCAPNW.

PRESIDENT'S REPORT: Stanley Petrowski:

- Stan attended the USFS national forum on planning rule revision in Washington D.C.

TREASURER'S REPORT: Tracy Pope: Tracy provided the following financial report:

Description	\$ Previous Month	\$ Current Month
Bank Accounts	31,019.81	42,018.39
Outstanding Bills	97,526.67	63,377.48
Cash on Hand	(66,506.86)	(21,359.09)
Unrestricted Funds	156,154.96	158,471.40
Funds Requested	172,582.75	187,227.39

STAFF REPORT:

- Eric Riley, Restoration Coordinator:
 - Attended DFPA Safety Meeting. I was introduced to the group and will be attending these meetings on a regular basis from now on.
 - Worked with several loggers to arrange for materials for 2011 project implementation. I will be forming contracts and purchasing logs over the next few months.
 - Met with Jake Gibbs and Bob Kinyon (twice) to discuss Brush Creek Project.
 - Attended monthly PUR Board Meeting.
 - Attended PUR Staff meeting to discuss reports, Staff contingencies and Council capacity building.
 - Conduct a site visit with Matt at the Cooley Ranch in Mehl Creek. This is part of the Six Tributaries Project Development. Good visit with Ed and Mary Cooley. Will follow up as things develop.
 - Wolf Creek PH III design meeting with BLM Biologists (J. McEnroe and D. Dammann), Terry and Dan Jenkins. We discussed some final funding considerations, design concepts and set a date conduct layout. We also discussed Upper Smith River project details and set a date for layout as well.
 - Met with Terry and Ed Jones to discuss Log Banking for future projects. He is looking at some log purchasing opportunities and we will meet again to discuss details of a potential agreement that could supply PUR with logs over the next few years.
 - Worked with Terry and Amy Pinson Dumm on several grants. Amy and I submitted a grant to the National Forest Foundation for Capacity Building. Terry and Amy established a potential grant spreadsheet to facilitate grant writing for the next 3-4 months. Amy and I worked on an Autzen Foundation Grant for project implementation equipment. Amy and Nancy Geyer are working on a Meyer Memorial Trust Grant for Capacity Building.
 - Coordinated with Terry, Matt and several partners on APR OWEB grant applications.
 - Worked with Caroline Devine of OWEB to get her information for an OWEB Staff presentation about the West Fork Smith River Project, a press release and a legislative handout.
 - Worked with Cecilia Noyes of OWEB to finalize metrics data for the Scholfield Creek Project.

- Enjoyed Presidents Day Holiday fishing for steelhead with Jake Kercher. We landed three (3) beautiful hen steelhead. One made its way into my freezer.
 - Dan Jenkins, Matt Ruwaldt, Randy Smith and I conducted recon and layout for a project in Upper Scholfield Creek Project on the Elliott State Forest. Additional layout will occur in March.
 - Traveled to Bend with Dan Jenkins to accept the American Fisheries Society "Fisheries Team of the Year" award.
 - Worked (actual I just supplied moral support) with Terry and other project partners to complete Final Reports for several projects. All reports are in and fund requests have been made.
 - Reviewed OWEB Regional Review Team results. More to follow in my report at the meeting
 - Coordinated with Jake Winn to assume Hatfield Ranch Restoration Project.
 - Meet with Ross and Water Trail Team to continue working on Vision, Mission and Goals. We are making good progress and the team is beginning to make a head of steam. The next meeting will be on 23 March 2011 at 1:00 in Winchester Bay at the Salmon Harbor Office.
 - Met with Bob and the Staff to discuss Budget and Funding strategies as we go through transition and into the future.
 - Met with Matt Ruwaldt to establish a work plan for his 2011 projects.
 - Met with Roseburg BLM Biologists (Jeff, Dan and Keith) and Dan Jenkins to coordinate and layout project sites for 2011 work in Upper Smith River. Project work will be completed in Little South Fork Smith River and South Fork Smith River. One more day of layout required. Discussed possible phase two in conjunction with SRWC.
 - Met with Andrew Janos (ODFW) to discuss possible GIS or Project Work. I collected his resume and will talk with him as the year progresses.
 - Met with Ann Kercher to discuss UBFAT Meeting details. Meeting set for 30 March 2011 at 10:00 AM in the ODFW Conference Room.
 - Met with Walt Barton of DSWCD to discuss UBFAT Funding and billing procedures. We will continue to bill him for UBFAT work in the Coos BLM District and I will be working with Jake Winn to get Rsbg RAC funds transferred to PUR for UBFAT work in Roseburg BLM District.
 - Worked (Emails) with Mark Wall of RR Co. to develop a plan to resubmit the Big/Sagabeard Culvert Project proposal in April 2011.
 - Contacted Cody Sandberg to discuss potential riparian project in Jerry Creek (Cow Creek). Site visit is scheduled for 10MAR11. Site maps prepared.
 - Contacted Mike Crawford (Medford BLM) to discuss RAC Grant proposal to conduct UBFAT culvert surveys in the Cow Creek drainage (Glendale Resource Area).
 - Worked with Keith K (Roseburg BLM) to coordinate designs drawings and maps for Rock Creek, Wolf Creek III, and Upper Smith River projects.
 - Meeting with Tom Obrien and Staff to discuss the current endeavors of the Network of Oregon Watershed Councils and our executive transition.
 - Attended the Lunch Bunch Luncheon meeting.
 - Worked with Amy PD to finalize Autzen Foundation Grant.
- Debbie Thornton, Fiscal and Data Manager:
 - Prepared payroll
 - Paid bills
 - Worked on final fund requests to go with the final reports that Terry did.
 - Prepared several other fund requests
 - Together with Bob and Eric we met with Tom O'Brien from the Network of Oregon Watershed Councils
 - Terry Bureson, Planner:
 - Visited Hubbard, Brads and Little Tom Folley creeks and took photos for yearly project monitoring reports.
 - Wrote and completed final project reports for four large grants. When the reports are accepted by OWEB, the final administration funds are released. For these reports, we will receive the final \$55,000 of admin funds.
 - Met with Amy PD to plan future grant applications and set a schedule for when grants are due.
 - Took a short trip home to Missouri for a baby shower.
 - Met at the PUR office with BLM bios to plan more work in Wolf Creek.
 - Attempted to attend a grant writing training for Meyer Memorial Trust, but showed up to find out it was cancelled.
 - As a volunteer, I judged 2nd graders' science fair projects at Melrose Elementary.
 - Met with Thomas McGregor from the Phoenix School to discuss future partnership possibilities with AmeriCorps.
 - Continued coordinating the OWEB Small Grant Team. The next grant deadline is March 14th, and the meeting will be March 24th.

- Went on a site visit to Tenmile Creek with Dan Jenkins to line out a new project for an OWEB application.
- Revised the list of upcoming grant offerings and potential projects.

- Sandy Lyon, Monitoring Coordinator:
 - Did two Cow Creek runs with Heather, only 5 more runs to complete this contract
 - Attended Hydro Breakfast, Casey Baldwin spoke on flood flows and salmon survival
 - Bob and I met with Tullia Upton to hear about her project ideas.
 - Heather and I did a split-sampling with DEQ at Stewart Park
 - Heather, Jim Yingst and M.A. have continued each of our monitoring runs
 - I'm moving steadily ahead on the data

- Matt Ruwaldt, Wetland Project Manager:
 - Attended the PUR board meeting
 - Met with Ed Cooley and Eric Re: the 6-Tribs project
 - Met with Joe Murvis, Reedsport Chamber of Commerce to discuss purchasing leftover logs from the Chainsaw Carving competitions
 - Met with Rick and Nancy Stewart to discuss their project on Scholfield Creek
 - Took more King Tide photos, this time from my boat
 - Attended the PAC meeting in Reedsport
 - Took photos of the Charlotte/Luder/Upper Dean II projects
 - Began design work with Eric, Randy Smith, and Dan Jenkins on the Upper Scholfield project
 - Met with Dan Van Slyke to discuss the WFSR project
 - Met with Brian Swift to discuss potential Smith River Estuary projects
 - Continued design work with Dan Jenkins on the Upper Scholfield project

- Kris Lyon, Technical and Monitoring Associate
 - It is not too soon to be sending me ideas for the next news letter.
 - See you in May

- Brian Swift, Smith River Watershed Council Coordinator:
 - Attended Umpqua Water Trails Steering committee meeting at PUR, I have been working on gaining additional support from Coastal Residents to work on this project.
 - Went to Reedsport Rotary Club Meeting.
 - Gave a presentation to the Reedsport Garden Club on Smith River, I received a great response and no less than (3) hugs from people I just met.
 - Went to WFSR meeting in Reedsport.
 - Had all you can eat pancakes at the Smith River Grange monthly breakfast. I am working with the grange on writing a cultural preservation grant to assist painting and other building needs.
 - Attended bi-monthly conference call in Reedsport with Joanne Verger and Arnie Roblan.
 - Tried to catch a steelhead.
 - Manned a Smith River Watershed Council table at the capitol building in Salem for a "Legislative Outreach Day" set up by Tom O'Brien.

- Nancy Geyer, Education and Outreach Program Manager:
 - Attended the March board meeting.
 - Attended the February 10th Festival and Events Management workshop at UCC.
 - Met with Sarah Davis, Ross Greedy and Thomas McGregor regarding Ross's work and hosting a 2011-2021 AmeriCorps participant.
 - Communicated with Dean Allison, the artist who created the FILP salmon moulds, about a price/timeline for creating more salmon for PUR.
 - Met with PUR staff about grant writing in March.
 - Met with the September stream clean-up planning committee.
 - Met with the E/O committee.

- Ross Greedy, AmeriCorps Volunteer
 - Water trails structure and vision development
 - Brainstorming Stream Clean-up month opportunities
 - Fish Toss game Development
 - Earth Day structure and activities
 - Attended the NOLS Risk Management Conference

- Working to assess risk management protocol at PUR
- Taking students on crews on the North Bank Ranch (Phoenix School)
- Ann Kercher, Culvert Inventory Specialist
 - Completed riparian work on the Norton/Williams Creeks and Clarks Branch Creek small grant projects.
 - Continue to manage Smith River culvert data. Surveying is on hold until the spring field season.
 - Identified top-scoring UBFAT culverts to assist with potential April grant project selection.
 - Worked with Eric to prepare agenda and discuss upcoming UBFAT committee meeting.
 - Discussed with Terry the implementation of riparian work for the Morgan Creek and Fate/Days Creeks projects
- Amy Pinson Dumm, Grant Writer:
 - Wrapped up letter to the Bonneville Environmental Foundation (BEF) stating our interest in the BEF Model watershed program for the Wolf Creek project and sent to Bob for final review.
 - Attended staff meeting at PUR office.
 - Summarized Oregon Conservation Strategy Implementation program opportunity and forwarded info to staff.
 - Continued researching potential funders/grantees.
 - Organized upcoming deadlines for all opportunities I've researched so far into a spreadsheet.
 - Worked on master grant schedule with Terry at PUR office.
 - Attended meeting with PUR staff to discuss upcoming grants and deadlines for this spring/summer.
 - Summarized TNC and NOAA grant opportunity for estuary restoration work.
 - Worked on Autzen Foundation application requesting funding for hand-held radio equipment and harnesses.
- Bob Kinyon, Coordinator:
 - Attended WC meeting on February 15th; met with all staff (9 employees) to discuss various topics; and met with office staff (5 of us) to analyze ways to better implement the reduction of staff this summer.
 - Coordinated PUR's funding of six days of Brian Swift's for December and January with Leo Naapi, Smith River Watershed Council. Most of Brian's time was spent on W. Fork Smith River and the UBFAT culvert survey.
 - Conference call with Jim Long to Tom O'Brien at the NOWC to discuss Tom's visit to PUR on March 8th and his presentation to the *Lunch Bunch* in the afternoon at the Roseburg Country Club. Attended same on the 8th.
 - Attended Wolf Creek Phase III coordination meeting with PUR and BLM staff.
 - Set up doodle.com schedule for the policy/procedures committee meeting to discuss liability coverage for PUR, especially in light of the Rock Creek pipeline claim. Since our insurance agent is absent until March 23, we will reschedule the meeting after that date.
 - Was notified by our legal counsel, Dan McKinney, that the above mentioned claim had been settled between ODFW and Brett Frazier. All parties, including PUR, have signed off on the settlement agreement.
 - Attended O/E committee meeting.
 - Along with Sandy Lyon, listened to a presentation from Tulia Upton, PhD candidate, about her studies to identify sediment type, location and transport via magnetic resonance.
 - With Debbie Thornton, met with Scott Lamb and Stan Petrowski to capture budget details for their USFS RAC grants, which are a PUR pass-through.
 - Met with Jake Gibbs and Eric Riley to discuss a Brush Creek instream project grant, administered by Elk Creek WC.
 - Discussed existing OWEB streamflow grant and proposed October offering for the same with Dave Williams.
- Additional staff report items noted at the council meeting:
 - Richard asked Sandy Lyon about water quality in the South Umpqua. Sandy responded that she has added a probe to her Sonde that records presence of blue-green algae. She also noted that the presentation for the June 21st WC meeting will be health workers addressing this water quality issue.
 - Bob Kinyon presented some additional tips for PUR members using the Google Group email system.

UNFINISHED BUSINESS: Bob Kinyon noted that the Rock Creek pipeline settlement agreement has been signed by all parties. The last item all defendants are waiting for is for a judge to sign off on the agreement.

NEW BUSINESS:

- Eric Riley passed around the plaque that PUR and partners received for winning the *Best Fishery Team of the Year* award from the Oregon Chapter of the American Fisheries Society. Jeff McEnroe, Dan Jenkins and Eric received the award at the chapter's banquet in Bend.

PRESENTATION(S): Eric Riley presented OWEB proposals for the April offering:

- Rock Creek Side Channel Enhancement off the N. Umpqua River.
- Ten Mile Creek Restoration on the Hale Ranch, north of Tenmile
- Upper Scholfield Creek Instream Restoration near Reedsport

- Jerry Creek Riparian Restoration near Riddle
- Waggoner Creek Instream Restoration off the Tye Road.
- Big and Sagabeard Creeks Fish Passage will be resubmitted. It was not recommended for funding in the October 2010 offering. These culverts are located near Scottsburg on the Lutsinger Creek road.

Other OWEB project proposals:

- UBFAT Technical Assistance (TA)
- Riparian Restoration TA
- Myrtle Creek TA

Other grant proposals:

- National Forest Foundation – Council Capacity Building
- Meyer Memorial Trust – Council Capacity Building
- Autzen Foundation – Equipment purchase
- RAC
- Derby

Matt Ruwaldt showed slides and discussed the February “king tides” on the coast. This is part of a national effort called the *King Tide Photo Initiative* attempting to collect information on extremely high tides, i.e. nine to ten feet higher than normal high tide.

COMMITTEE REPORTS:

- Technical Advisory Committee (TAC): Eric Riley – The next meeting will be in April.
- Finance Committee: Tracy Pope - None
- Nominations Committee: Alan Bunce –
 - Alan Bunce noted again that Paul Heberling has put his name up for consideration for the office of President-elect which needs to be filled after June 30th. Other members interested in this position should contact Alan (officers need not be directors). The Board will select the President-elect at the May 17th council meeting.
 - The Partnership needs a Corporation Secretary after Bob Kinyon retires. Eric will not assume that officer position when he takes over as Executive Director. Again, contact Alan if interested.
- Education Committee: Nancy Geyer
 - The committee met recently and discussed the following:
 1. September is stream clean-up month. There will be a unique clean-up opportunity each weekend with a final celebration on the last weekend, which is National Lands Day.
 2. Ross just completed a risk management workshop and will be working on designing forms for signing up volunteers to work for PUR.
 3. There will be a fish release event in Canyonville on April 5th from 10:00-12:00, hosted by the Umpqua Fishermen’s Association. The public is invited.
 4. Nancy made contact with the local artist who cast the salmon sculptures that are scattered around the community. He is available for hire to cast another six salmon sculptures, and then the molds will no longer be usable.
 5. PUR will be represented at the Earth Day celebration at the fairgrounds on April 23rd. There will be activities for children (making spinners) and for all (the fish toss game).
 6. The October 2010 OWEB education grant to support the Master Watershed Stewardship workshop was recommended for funding. However, funding for the grant will not be secure until OWEB reviews the non-capital grants in June. If funded, the training will be held in the spring of 2012.
 7. Several PUR members attended the events workshop at UCC. Nancy discussed how the council might sponsor an “ugly fish run” or similar event.
- Water Trails Steering Committee: Eric noted that the group has been meeting periodically, working on a mission statement, goals and objectives. Sue Abbott from the National Park Service has been providing guidance through a technical assistance grant.

ITEMS FOR NEXT MEETING AGENDA:

- The April 19th meeting at ODFW will feature Nancy Geyer, Ross Greedy and Thomas McGregor speaking about the AmeriCorps program. The May 17th WC meeting will be in Winchester Bay at the new conference room at Salmon Harbor. Brian Swift of the Smith River Watershed council will be the presenter at the May meeting.

UPCOMING MEETING ANNOUNCEMENTS: None

NEXT MEETING: Tuesday, April 19th at 9:00 a.m. at the ODFW conference room, 4192 N. Umpqua Highway.

ADJOURN The Board meeting was adjourned at 11:30 a.m.

TOUR After the council meeting, Greg Huchko of ODFW hosted a tour in the agency warehouse of a mobile stream table used for various educational events.

/S/ Bob Kinyon
PUR Secretary

Draft