

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

Date May 17, 2011

Place Salmon Harbor Marina Activity Center, Winchester Bay, Oregon

CALL TO ORDER:

The PUR president-elect, Darin McMichael, called the meeting to order at 9:11 a.m.

INTRODUCTION AND ROLL CALL:

There were twenty-eight people in attendance. There was **NOT** a quorum of Directors present.

DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Jan Tetreault	X		M.A. Hansen	X	
Stanley Petrowski (President)	X		Dianne Phillips		
Paul Heberling	X		¹ Huebner ² Swingley		

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael	X		Dave Russel	X	
Mark Kincaid		X	Jake Gibbs		X
Dave Archambault		X	Carol Whipple		X
Mike Flewelling	X		Bill Rice		X

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Mike Brochu		X	¹ Yingst ² Frankenstein		X
David Parker		X	Claude Sterling	X	
Cindy Haws		X	Craig Burns		X
Ken Ferguson		X	Stan Vejtasa		X

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
Tracy Pope (Treasurer)		X	Richard Chasm		X
Blair Nash		X	Vacant		
Rich Grost		X	Vacant		

County	Present	Absent	Alternate	Present	Absent
Tom Manton		X	Nathan Reed	X	

Tribes	Present	Absent	Alternate	Present	Absent
Amy Amoroso		X	John Schaefer	X	

Members at Large	Present	Absent	Alternate	Present	Absent
Alan Bunce	X		Janice Green		X

OTHERS PRESENT:

Jake Winn	Brian Swift	Matt Ruwaldt	Claude Sterling	Sandy Lyon
Debbie Thornton	Gilaine Wright	Sally McKain	Randy Smith	Kathy Love
Dan Avery	Leo Naapi	Kelly Crispen	Bob Kinyon	Judy Kinyon
Jerry Solley	Harold Ettelt	Don Porior	Eric Riley	

APPROVAL OF MINUTES: The minutes and staff report from the April 19, 2011 meeting was not approved due to the fact a quorum was not present. The April 19, 2011 minutes will come up for approval at the June 21, 2011 monthly meeting. No amendments were proposed.

GENERAL DISCUSSION AND PUBLIC INPUT:

- Harold Ettelt commented on the success of the PUR Fish Toss and “Spinners for Beginners” booth at the Earth Day Festival and he recommended that we add a culvert and fish passage info sheet to the Fish Toss exhibit for additional educational opportunities.

PRESIDENT’S REPORT: Stan: Darin McMichael, President-Elect stood in for Stan

- Darin is presiding over the meeting to “get his feet wet” prior to taking over for Stan Petrowski this summer. He also commented on the success of our efforts at Earth Day

TREASURER’S REPORT: Tracy Pope: Debbie provided the following financial report:

Description	\$ Previous Month	\$ Current Month
Bank Accounts	77,205.88	\$ 41,061.85
Outstanding Bills	3,431.33	\$ 3,201.85
Cash on Hand	73,774.55	\$ 37,860.00
Unrestricted Funds	159,383.28	\$ 159,389.59
Funds Requested	88,940.63	\$ 107,211.37

STAFF REPORT:

- Eric Riley, Restoration Coordinator:
 - OWEB GRANT APPLICATIONS!!!! – Completed and submitted.
 - Worked with Amy PD and Terry to finish and submit the National Forest Foundation Grant (Round 2)
 - Coordinated with Jeff McEnroe (Rsbg BLM) and Sandy on Wolf Creek Monitoring efforts
 - Attended April Watershed Council Meeting
 - Met with Mike Crawford (Medford BLM) to begin coordination for future work in the Cow Creek Watershed (Glendale Resource Area)
 - Worked with Ross Greedy to establish a draft Water Trails information flyer
 - Attended and facilitated the Water Trails monthly meeting
 - Coordinated with Cory Sipher (Rsbg BLM) on Olalla/Lookingglass and Hatfield Ranch projects
 - Coordinated with Terry on task priorities prior to her going on maternity leave
 - Wrote contract specifications for Rock Creek, Upper Smith River, and Olalla/Lookingglass projects
 - Met with Rich and Linda Galetti to get an update on one of my old wetland projects
 - Coordinated with Jeff McEnroe on Rock Creek, Upper Smith River and Wolf Creek projects
 - Established tentative timeline for this summer’s instream work period
 - Conducted Contractor Site Shows for Rock Creek Side Channels, Olalla/Lookingglass and Upper Smith River Instream Projects
 - Facilitated internal Staff Meeting
 - Worked with Terry to review and submit Derby Grants. Met with Audrey Barnes to turn in grants
 - Coordinated with DTO for Douglas County Fair
 - Attended DFPA monthly safety meeting
 - Awarded contracts for Rock Crk and Olalla/Lookingglass Projects
 - Planning for Regional Review Team Tour on 18 May, 2011
 - Project design on Hatfield Ranch with Dan Jenkins (ODFW)
 - Project design on Wolf Creek with Dan Jenkins
- Debbie Thornton, Fiscal and Data Manager:
 - Prepared payroll

- Paid bills
 - Attended a three-day workshop hosted by the Network of Oregon Watershed Councils with Gilaine. They had a really good fiscal session (2 days) about QuickBooks. We came home with some great information to help us utilize our QuickBooks even better.
 - Worked with Gilaine Tuesdays and Thursdays while she's learning the fiscal ropes
 - Prepared fund requests
 - Worked on several final reports/fund requests
 - Had some computer issues that took up several days of my time.
- Terry Burleson, Planner:
 - Grants, Grants and more Grants!!!
 - Handing everything off to Eric for this summer's instream work
 - Finishing small grant team responsibilities
 - More grants
 - Sandy Lyon, Monitoring Coordinator:
 - Took off one week
 - Submitted two Project Monitoring reports to OWEB
 - Did last Tribal Cow Creek monitoring runs with Heather
 - Prepared Cow Creek data for final submission to the Tribe
 - Submitted last of 2010 data to LASAR database
 - Began analysis of our water quality data
 - Met with Denise Dammann working on final OWEB PUR Water Quality Monitoring Report
 - Conference call with Renee Davis-Born at OSU and Eric Riley about Umpqua Explorer, they are working to manually import the LASAR database temperature data into the Umpqua Explorer and set it up so that we can upload data directly ourselves
 - Attended Staff Meeting
 - Participated in a meeting about water quality in the Lookingglass Watershed at SWCD with Walt Barton, Eric Nusbaum from ODA, Jackie Fern from DEQ Drinking Water Protection Division, folks from the Winston/Dillard Drinking Water Plant and Heather Bartlett.
 - Matt Ruwaldt, Wetland Project Manager:
 - Took pictures of Upper Dean Creek I for the OWEB monitoring report
 - Attended the PUR board meeting
 - Worked with Eric and Dan Van Slyke, Coos BLM, to prepare a contractor packet for the WFSR project
 - Attended the Upper Smith River contractor site show
 - Called in to the PUR staff meeting
 - Finished writing OWEB grants
 - Began work on R & E grants
 - Kris Lyon, Technical and Monitoring Associate
 - See you in May
 - Nancy Geyer, Education and Outreach Program Manager:
 - Finished and submitted PUR's application for a 2011-2012 AmeriCorps participant; submitted answers to the review committee's follow-up questions.
 - Presented at the April board meeting.
 - Developed and co-hosted PUR's Earth Day Fair booth with Ross Greedy. Many thanks to Harold Ettelt, David Parker, Richard Chasm, Sally McKain, and Darin McMichael for volunteering at our booth.
 - Met with Ross Greedy, Thomas McGregor, Eric Riley, and Terry Burleson regarding AmeriCorps.
 - Met with the September stream clean-up planning committee.
 - Co-hosted the invasive species booth with Paul Heberling at the April 27th UFA/STEP fish release educational program in Canyonville.
 - Attended the May staff meeting.
 - Wrote and submitted a UFED grant for educational materials and outreach supplies.
 - Began a Roseburg BLM RAC for E/O funding.
 - Ross Greedy, AmeriCorps Participant
 - Worked Earth Day with Nancy (Fish Toss a big success)

- Finished Water Trails Information Flyer
- Ann Kercher, Culvert Inventory Specialist
 - Prepared budget for remaining riparian work on Morgan Creek.
 - Set up a work schedule with Phoenix crew for Morgan Creek.
 - Planned a planting/restoration work day with Glide High School forestry class on Fate Creek project.
 - Continue to manage Smith River culvert data. Surveying is on hold until the spring field season.
- Amy Pinson Dumm, Grant Writer:
 - Worked on grant applications to OWEB, National Forest Foundation, Umpqua Fisheries Enhancement Derby, Meyer Memorial Trust and Roseburg RAC with Terry and Eric.
 - Reviewed/summarized opportunities for Western Native Trout Initiative and Cooperative Watershed Management Program.
- Bob Kinyon, Coordinator:
 - Sick leave from April 14th through May 8th recovering from surgery.
- Additional staff report items noted at the council meeting:
 - Eric: Gave an update on the RAC Grant that will be submitted on 23 MAY 2011. He also reported that the Council was rated in the Excellent category for the OWEB Council Support Grant. Final funding amount will not be available until later after final budgets are approved. He discussed that the staff is working hard to coordinate/finalize project designs to prepare for contracting this summer's work. Finally, he discussed that we all need to be aware of how we use the Google Groups email to ensure that we remain a professional organization.

UNFINISHED BUSINESS: No Unfinished Business

NEW BUSINESS:

- Dan Avery, ODFW Coastal Coho Conservation Plan Implementation Coordinator gave the Council a brief overview of the plan. Its development and future actions will ensure the plan is executed strategically and that money is spent wisely on quality restoration efforts. He is available for being the presenter at a future meeting and can make a 45 minute presentation. We will look at having Dan present at the October 2011 meeting. The board had a few questions and there was good discussion regarding the future of this plan.
- Don Porior, Porior Engineering passed out a flyer to the group and discussed the capabilities of his engineering firm. He would like to get his flyer added to the PUR website.

PRESENTATION(S):

Brian Swift, Coordinator of the Smith River Watershed Council – “My Smith River”

Brian opened his presentation with an introduction of himself, to include his family background and his ties to the Lower Umpqua River, Reedsport, Winchester Bay and Smith River. From his youth he was connected to the Smith River with family outings, swimming and fishing trips. His introduction included an overview of his resume and experiences. He gave a good background of the Smith River Watershed Council and its activities since its formation in 2002. He discussed past and future projects and emphasized his focus on cultural preservation in all of his work. A healthy discussion followed his presentation. One member was interested in the fish situation in Smith River and the effects of the Smith River Falls fishway. Questions were asked about current research going on Smith River. Bruce Miller, ODFW Research Biologist, has a long standing study of fish populations in the Smith River watershed. Wassen Creek Wilderness status was discussed with no update.

COMMITTEE REPORTS:

- Technical Advisory Committee (TAC): Eric Riley – The next meeting will be in June or early July– Restoration Project dependent
- Finance Committee: Debbie – NSTR (Nothing Significant to Report)
- Nominations Committee: Still looking for a Secretary
- Education Committee: Nancy Geyer/Ross Greedy - NSTR

- Water Trails Steering Committee: Eric noted that the group is meeting regularly and has completed its draft flyer for outreach efforts.
- Eric thanked Bob Kinyon for all of his efforts to improve fish habitat and water quality throughout the Umpqua Basin over the last 14 years. He has been an excellent Director, supervisor, and mentor. He also thanked him for all that he has done for him and his family.

ITEMS FOR NEXT MEETING AGENDA:

- David Waltz, *TMDL Basin Coordinator, Oregon Dept. of Environmental Quality* and Jennifer Kettermen, *BEACH & Harmful Algae Bloom Program Coordinator, Environmental Public Health, Oregon Health Authority* will present on Harmful Algae Blooms (HABs) in Douglas County.

UPCOMING MEETING ANNOUNCEMENTS:

- Meeting minutes for the April and May meetings will need to be approved at this meeting.

NEXT MEETING: Tuesday, June 21st at 9:00 a.m. at the ODFW Conference Room in Roseburg.

ADJOURN The meeting was adjourned at 10:56 a.m.

Following the meeting Matt Ruwaldt led a tour up Charlotte Creek to look at some of last summer's helicopter work. The sites looked good and good things are happening with the gravel.

/S/ Eric Riley
Interim PUR Secretary