

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

Date October 18, 2011

Place ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg

CALL TO ORDER:

The PUR president, Darin McMichael, called the meeting to order at 9:03 a.m.

INTRODUCTION AND ROLL CALL:

There were 28 people in attendance. There was a quorum of Directors present.

DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Jan Tetreault	X		M.A. Hansen	X	
Stanley Petrowski	X		Dianne Phillips	X	
Paul Heberling	X		¹ Huebner ² Swingley		

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael (President)	X		Dave Russel	X	
Mark Kincaid	X		Jake Gibbs		X
Dave Archambault	X		Carol Whipple		X
Mike Flewelling	X		Bill Rice		X

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Mike Brochu	X		¹ Yingst ² Frankenstein		X
David Parker		X	Claude Sterling	X	
Cindy Haws		X	Craig Burns		X
Ken Ferguson		X	Stan Vejtasa		X

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
			Richard Chasm	X	
Blair Nash	X		Vacant		
Rich Grost		X	Vacant		

County	Present	Absent	Alternate	Present	Absent
Tom Manton	X		Nathan Reed		X

Tribes	Present	Absent	Alternate	Present	Absent
Amy Amoroso		X	John Schaefer		X

Members at Large	Present	Absent	Alternate	Present	Absent
Alan Bunce	X		Janice Green		X

OTHERS PRESENT:

Eric Riley	Donna Fouts	Terry Burluson	Mark Sherwood	Sandy Lyon
Gilaine Wright	Bridget Looby	Dan Jenkins	Harold Ettelt	Dan Avery
Eric Geyer	Jerry Solley			

APPROVAL OF MINUTES: The minutes and staff report from the Sept 20th, 2011 meeting were approved.

GENERAL DISCUSSION AND PUBLIC INPUT:

- There were a number of community events that were announced.

PRESIDENT'S REPORT: Darin McMichael

- Darin reported that this a busy time of the year for everyone and therefore there has not been an executive meeting, but he had been by the office and signed a number of grant proposals to be sent in to OWEB. He will also be attending the conference in November with Eric R.

TREASURER'S REPORT Eric Geyer

- Eric Geyer was in attendance and gave the following financial report.

- Treasurers Report:

Bank Account	\$79,750.87
Outstanding Bills	\$170,193.25
Unrestricted Funds	\$165,292.52
Funds Requested	\$287,544.15

STAFF REPORT: September 16, 2011 – October 12, 2011

- Eric Riley, Executive Director:
 - Coordinated logistics and contracts for helicopter projects in West Fork Smith River and Wolf Creek
 - Prepared for and attended PUR Board Meeting
 - Met with Bill Wynkoop from Seneca to discuss invoices from Hardscrabble/Jack Creek project
 - Met with Jake Gibbs to discuss Brush Creek project development and application
 - Finished contracting for all 2011 projects
 - Assisted the staff on Meyer Memorial Trust Grant and the Governors Foundation Grant
 - Worked with staff on preparing grants
 - Participated as Co-coordinator (along with Jon Souder from Coos Watershed Association) to facilitate an OWEB workshop for Councils on strategic planning and work plan development
 - OWEB Grant preparation, review and facilitation
 - Facilitated a PUR Staff meeting
 - Assisted with West Fork Smith River helicopter implementation
- Debbie Thornton, Fiscal and Data Manager:
 - Went to the east side with my husband
 - Prepared payroll & reviewed bills to pay
 - As always, especially this time of year we're constantly working on fund requests
- Terry Burleson, Planner:
 - Sat on the Roseburg RAC committee.
 - Met with UCAN's Sarah Davis to discuss my role as an AmeriCorps Volunteer Supervisor.
 - Worked with staff to develop a water trails grant proposal for the Governor's Fund for the Environment.
 - Worked with staff to on Meyer Memorial Trust grant budget and final edits. Big thanks to Nancy and Amy for such eloquent writing.
 - Wrote the work plan for Bridget Looby, AmeriCorps Volunteer. Submitted it to UCAN.
 - Met with Bridget, Thomas McGregor (Phoenix School) and Nancy Geyer to talk about Bridget's role with helping start a water quality education and monitoring program for Phoenix Students.
 - Worked on OWEB grants with the staff until our fingertips bled.
- Sandy Lyon, Monitoring Coordinator:
 - Pulled and downloaded temperature data loggers from Little Wolf Creek.
 - Pulled and downloaded temperature data loggers from Wolf Creek.
 - Pulled and downloaded some of temperature data loggers from Myrtle Creek and Fate Creek.
 - Continued on water quality monitoring summary report.
 - Attended meeting with DSWCD, Department of Agriculture, and DEQ about targeted restoration in Morgan Creek in the Olalla/Lookingglass watershed.
 - Working on OWEB grant application for two years of monitoring program.

- Received notification that the DEQ319 grant application that was submitted last December will actually be funded.
- Attended staff meeting
- Matt Ruwaldt, Wetland Project Manager:
 - Completed project design on Weatherly Creek
 - Wrote OWEB grants for WFSR Phase 3 and Weatherly Creek.
 - Prepared for and began implementing the helicopter portion of the WFSR project.
- Bridget Ayers Looby, AmeriCorps Member:
 - Worked the Umpqua Basin Cleanup September 17th and 24th, picked up 2 year accumulation of tires landowner pulled from river.
 - Attended AmeriCorps training in Portland.
 - Completed AmeriCorps monthly overview.
 - Completed work plan for remainder of service term (to July 31, 2012).
 - Consolidated and updated Water Trails of the Umpqua materials; organized next meeting (October 19th at Elkton Community Education Center, 6:30pm).
 - Met with Terry, Nancy, and Thomas McGregor to discuss upcoming projects with Phoenix.
 - Attended hydrologists' breakfast to observe stream simulator.
 - Job shadow with Eric Riley; field day at West Fork Smith River.
- Kris Lyon, Technical and Monitoring Associate
 - Back at college, still doing work on website and help with writing and proof reading
 - Updated PUR website. Check it out!!!

Independent Contractor Report

July 13, 2011 – August 11, 2011

- Nancy Geyer, Education and Outreach Consultant
 - Worked with the 2011 Umpqua Stream Cleanup steering committee finalizing event details; co-hosted the Fowler Street Parking lot supply pick-up site the 17th and 24th; debriefed with the steering committee; began planning the 2012 (30th anniversary) event.
 - Attended the September BoD meeting and October staff/grant planning meetings.
 - Wrote an initial inquiry to the Oregon Governor's Fund for the Environment to support the proposed water trail;
 - Helped Amy P-D complete the full submission to the Meyer Memorial Trust for council support;
 - Wrote an OWEB Education grant to support working with Phoenix Charter School and Elkton Charter School on a school-based water quality monitoring project.
 - Worked with Terry B., Thomas McGregor, and Bridget Ayers Looby on Bridget's work plan and upcoming tasks.
- Ann Kercher, Culvert Inventory Specialist
 - Worked with Terry to establish a plan to complete Morgan Creek and Fate/Days Creeks riparian restoration projects
 - Host contractor site show and solicited bids for riparian restoration work
 - Implemented some riparian restoration work and waiting for weather conditions and season to finish projects
- Amy Pinson Dumm, Grant Writer:
 - Worked on final report for OWEB Council Support grant 2009-2011.
 - Researched grant opportunities: Oregon Governors Fund for the Environment and WNTI.
 - Attended staff meeting at PUR office.
 - Read through information about Brush Creek Restoration Project that Terry provided and started drafting an OWEB application.
 - Met with Terry at PUR office, discussed upcoming grants and listened to ideas from Terry, Sandy and Nancy about potential projects for these opportunities.
 - Met with Terry at PUR office and worked on planning OWEB grant application work for this fall.

- Talked briefly with Nancy and Sandy about grant for education outreach, monitoring, water trail.

UNFINISHED BUSINESS:

- Darin McMichael announced that we still need a Secretary.

NEW BUSINESS:

- Eric Riley reminded everyone that he will be out of the country from Oct 20th to Nov 7th for Military training. He also announced that Kris L. has recently updated the website and suggested we all check it out. Eric wanted to make sure he thanked the staff for all their hard work on grants this past month. We sent off 7 OWEB grants as well as a couple others, totally 1.2 million requested funds.
- MA announced that Douglas County wasn't funding Earth Day this year and the committee was looking for donations. We have participated in the past and will discuss at the next meeting how much we feel we can donate.
- Sandy informed everyone that OWEB has given monitoring a low priority rating, so although she did her best with the monitoring grant she is not sure if it will be funded.
- Terry has already begun work on the next round of grant applications, currently focusing on other funding sources.
- Matt finished the Upper Smith River helicopter project and has gone on vacation.
- Lastly, Bridget Looby talked about the Facebook page and the recent work she has done to it. She explained that Facebook has become a very popular networking tool and many businesses are using it to reach more people. She also attended a rain garden training and felt she learned a lot.

PRESENTATION(S):

- Dan Avery, ODFW Coastal Implementation Coordinator presented on the updated Oregon Coastal Coho Conservation Plan. This was an excellent presentation and very informative.

COMMITTEE REPORTS:

- Technical Advisory Committee (TAC): Eric Riley –There is no meeting currently scheduled, although Eric did commit that the next meeting will be in January after the holiday season.
- Finance Committee: Debbie Thornton – Debbie didn't make the meeting but there was nothing new to report.
- Nominations Committee: Amy Amoroso – Amy wasn't able to make the meeting but did want everyone to be reminded that there would be a meeting for anyone interested in working with the nominations committee on Oct 20th at 10:00am.
- Education Committee: Nancy Geyer – Bridget reported for Nancy, She would like to thank everyone who helped out with the stream clean up event, she feels the event was a success. She did spend most of this past month working on grant writing. There is an education meeting on Wed 10/19 at 10:00am, PUR office.
- Water Trails Steering Committee: Bridget announced the next meeting is scheduled for Wed 10/19 at 6:30pm to take place at the Elkton Community center. There are about 20 people scheduled to attend. They are hoping to get some sub-committees organized and the division of labor sorted out.

ITEMS FOR NEXT MEETING AGENDA:

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UPCOMING MEETING ANNOUNCEMENTS:

- Richard announced the Umpqua Brew Fest to take place on Fri and Sat, 10/21 & 10/22.

NEXT MEETING: Tuesday, Nov 15th at 9:00am.

- We will be meeting at the ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg
- **ADJOURN** The meeting was adjourned at 11:21 a.m.

/S/ Eric Riley
Interim PUR Secretary