

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

Date April 17, 2012

Place ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg

CALL TO ORDER:

The PUR president, Darin McMichael called the meeting to order at 9:02 a.m.

INTRODUCTION AND ROLL CALL:

There were 35 people in attendance. There was not a quorum of Directors present.

DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Jan Tetreault	X		M.A. Hansen	X	
Stanley Petrowski	X		Dianne Phillips	X	
Paul Heberling	X		¹ Huebner ² Swingley		X

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael (President)	X		Dave Russel	X	
Mark Kincaid	X		Jake Gibbs		X
Dave Archambault	X		Carol Whipple		X
Mike Flewelling		X	Bill Rice		X

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Mike Brochu	X		¹ Yingst ² Frankenstein	X	
David Parker		X	Claude Sterling		X
Craig Burns		X	Pending		X
Ken Ferguson		X	Dale Greeley		X

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
			Richard Chasm	X	
Blair Nash	X		Pending		
Rich Grost	X		Pending		

County	Present	Absent	Alternate	Present	Absent
Tom Manton		X	Nathan Reed		X

Tribes	Present	Absent	Alternate	Present	Absent
Heather Bartlett	X		John Schaefer		X

Members at Large	Present	Absent	Alternate	Present	Absent
Pending			Janice Green		X

OTHERS PRESENT:

Sam Moyers	Donna Foust	Scott Lightcap	Terry Burleson	Eric Riley
Gilaine Wright	Sandy Lyon	Debbie Thornton	Nancy Geyer	Mike Brown
Dan Jenkins	Katrina Symons	Dave Williams	Jake Winn	Jeff McEnroe
Sidney Post	John Schaefer	Dave Swartzlander	Ron McMullin	Jerry Sorely

APPROVAL OF MINUTES: The minutes and staff reports from the March 20, 2012 meeting were not approved; we did not have a quorum of directors present.

GENERAL DISCUSSION AND PUBLIC INPUT:

- Richard talked about LNG and that FERC has to rescind application for reevaluation of the pipeline.
- Meyer Memorial Trust- This grant is for board development and executive director development. We need to come up with a work plan for the Board and the ED.
- Nancy- 3 fish releases and talked about the Earth Day Fair and needing volunteers.
- Eric thanks staff for all their hard work getting the OWEB grants submitted on time. There were 6 grants competed with 2 being technical and 4 being restoration.
- Sandy will be attending a conference on water quality training next month that she is really excited about. She received a scholarship to attend.

PRESIDENT'S REPORT: Darin McMichael

- Darin stated that there was an executive committee meeting and that it went well, they also talked about OWEB grants.

TREASURER'S REPORT: Eric Geyer

- Eric Geyer was absent; Debbie Thornton gave the following financial report.

Treasurers Report:	
Bank Account	\$169,633.76
Outstanding Bills	\$121.61
Funds Requested	\$97539.04

STAFF REPORT: March 15, 2012 – April 12, 2012

- Eric Riley, Executive Director:
 - Met with Ken Phippen (NMFS) to discuss grant opportunities and future projects.
 - Coordinated and attended an Executive Committee Meeting.
 - Attended PUR Board Meeting.
 - Coordinated upcoming summer workload with Terry, Matt, and Dan Jenkins.
 - Design work with Terry and Dan Jenkins at Tenmile Creek.
 - Attended PCSRF meeting in Tiller to discuss current operations of Elk Crk. Project.
 - Final design work on WFSR for updated PH III application.
 - Coordinated and facilitated OWEB Grant writing with Staff.
 - Met with Emily Veale to discuss potential work opportunities.
 - Lots of map making and grant reviewing.
- Debbie Thornton, Fiscal and Data Manager:
 - Attended PUR Board Meeting
 - Went to Portland to the office of EBS & Associates for QuickBooks assistance
 - Gilaine and I completed many fund requests
 - Attended Safety meeting at the DFPA office
 - Prepared some financial forms for the Coos Bay BLM RAC
- Terry Burleson, Planner:
 - Worked with ODFW to design the South Fork Deer Creek instream project.
 - Attended master watershed stewards field trip to Days Creek.
 - Wrote OWEB monitoring reports.
 - Worked with landowners to secure project partnerships.
 - Worked with PUR staff on OWEB grants.
- Sandy Lyon, Monitoring Coordinator:
 - Working away on Monitoring Report – almost done!
 - Gone on vacation over spring break
 - Sent monitoring equipment to DEQ for calibration checked

- Attended Hydro Breakfast – Kent Smith presented our 2009 Lower Umpqua Temperature Study which is also being submitted with the OWEB & DEQ Monitoring Report
- Met with David Swartzlander who took the Master Watershed Steward Class and is going to do his required 40 hours of service with PUR. He has joined PUR and is interested in continuing to volunteer with us!! David lives in the Olalla/Lookingglass area and his project will involve water quality monitoring in the Olalla/Lookingglass watershed. Welcome David, thank you for joining PUR.
- Making GIS maps for OWEB Grant Proposals for Terry and Eric
- Matt Ruwaldt, Wetland Project Manager:
 - Attended the PUR board meeting
 - Completed two OWEB monitoring reports
 - Completed two OWEB final reports
 - Worked on permits for Weatherly Creek and Scholfield Creek
 - Met at WFSR with Dan Jenkins, Dan VanSlyke, Jen Feola, Brian Swift, and Eric to discuss work plans and continue with site layout
 - Began work on the WFSR Phase III OWEB grant
 - Met with Eric, Terry, and Dan Jenkins to discuss summer workloads
- Bridget Ayers Looby, AmeriCorps Member:
 - Held Water Trails public meeting (inventory focus), assigned all but 4 inventory reach assignment packets to volunteer paddlers.
 - Final week of Master Watershed Stewards course, field trip 3/23.
 - Attended ArcGIS 10 introductory course at FS 3/27-3/29
 - Began work on Sunshine Park Rain Garden project in collaboration with Tracy Pope and the city.
 - Assisted with invasive species display and presentation at UFA's fish release in Canyonville.
 - Planned curriculum for next Phoenix water quality monitoring presentation (for 4/17).
- Kris Lyon, Technical and Monitoring Associate
 - Working on upcoming changes to our website. Now is the time to send me any exciting ideas you might want incorporated
 - Will be back starting in late May and will begin work on the June Newsletter. Send ideas and articles my way.

INDEPENDENT CONTRACTOR REPORT: March 15, 2012 – April 12, 2012

- Nancy Geyer, Education and Outreach Consultant
 - Planning and developed materials for, and hosted the MWS training program.
 - Attended PUR Staff/Contractor meetings and community meetings
 - Co-Hosted the UFA education program at Canyon Crk.
- Ann Kercher, Culvert Inventory Specialist
 - Nothing Significant to Report.
- Amy Pinson Dumm, Grant Writer:
 - OWEB Grant writing with Terry

UNFINISHED BUSINESS: None

NEW BUSINESS:

- Frequency of meetings was talked about, but 1 a month continues to be the favorable option.
 - M.A. mentioned that the staff needs our decisions on important topics and that a meeting once a meeting is the best option.
 - Dave- Moving to fewer meetings would not be a positive move
 - Stan- Mentioned the option of using phones or skype for people who live far away and cannot drive all the way into Roseburg
 - Richard- We would lose momentum as a board with less meetings
 - Jan- Grant cycles need to be approved and monthly meetings needed to do this

- Paul- Mentioned the possibility of having a partial vote when there are not enough board members present
- Nancy- Mentioned having presentations at every other meeting to speed up the process
- Diane- Likes the presentations and this one of the many reasons she comes to the meetings
- Paul- Do board members have to be present or can they vote without being here?
- Executive Director at large was discussed and is voted on by membership in June and cannot be someone from a specific category (i.e. agriculture or timber, etc.)
 - Jan- Voted for M.A. for executive at large
- Rich G.- Mentioned that he is looking for someone from education to fill a spot
- M.A.- wants bylaws changed because she was told that she had the director's position from others then was told later on that she didn't. There is confusion on which bylaws we are following.
- Stan- Envisioned alternate as a transitional position just to fill in when needed
- Paul- Can't vote on anything today because there were not enough board members present. He mentioned it's a lot of work to change the bylaws and would involve a lawyer in the process.
- Richard C.- Mentioned he has no problem with the bylaws and has actively recruited new people and sees the importance in having new members for new ideas.
- Jake- Asked whether anyone can nominate and was answered with it being a formal procedure

PRESENTATION(S):

- Jeff McEnroe, Fish Ranger, Roseburg District BLM. Jeff gave the Council an update on the Wolf Creek Project, past, present and future. The presentation included an overview of past project work and monitoring efforts, what is going on this year, and discussed future research efforts. This project has been gaining momentum for years within the basin and is now receiving some recognition throughout the state.
 - There has been 13 miles of stream restored within the Wolf Cr. Basin and 2 culverts have been replaced
 - Impacts to Wolf Cr. Include riparian road building, forest timber and splash daming
 - In 2008 to 2009 there was log placement and boulder placement; in 2011 there was helicopter log placement
 - 2013 there will be log felling to fill in gaps in existing jams
 - There was an increase in overwinter survival of juveniles in Wolf Cr.
 - Stan- Asked what the beaver ecology was in Little Wolf
 - Jeff- Stated that there is some activity but beaver do not stay long in the area
 - Jim- Asked how much of the basin has needed restoration
 - Jeff- Stated that 50% needed restoration and of that 70-80% has been accomplished
 - Jake- Asked of the 80-90% of restoration accomplished, what constitutes being done? Will this sustain itself?
 - Jeff- Looking to use AREMP data to determine ending point of the restoration process
 - Paul- Are macro's looked at, are we creating food resources. What about summer survival?
 - Jeff- 33 sites are sampled for Macro's and amphibians every 5 years. The tree felling would be small scale and have a small impact. He mentioned that summer survival of juveniles is hard to determine.
- Jake Winn introduced the new BLM District Manger, Katrina Symons. Katrina gave a brief overview of her background, education and previous experience. She is looking forward to maintaining and growing the relationship the BLM has with PUR and was open to questions and comments from the board.

COMMITTEE REPORTS:

- Technical Advisory Committee (TAC): Terry Burlison – NTR, no meeting currently scheduled.
- Finance Committee: Debbie Thornton – NTR.
- Nominations Committee: Darin McMichael – There will be a meeting on April 19th at 10:00am at the PUR office to discuss the concerns of the board and to decide the definition of "member in good standing".
- Education Committee: Nancy Geyer – Nancy wanted to thanks everyone who participated in Master Watershed, especially the BLM; Jeff, Jonas, Scott, Cory and Jake!! Earth Day is coming on April 21st and she will need help with the booth. Also there is an education meeting scheduled for April 20th at the PUR office at 9:00am.

- Water Trails Steering Committee: Bridget Ayers Looby – Bridget announced that there are no meetings currently scheduled but did state that the last meeting was well attended.
-

ITEMS FOR NEXT MEETING AGENDA:

- NTR

UPCOMING MEETING ANNOUNCEMENTS:

- The Douglas County Livestock Association Conference “Making Cents in Livestock” is April 28th
- Native Plant Society – Landscaping with natives

NEXT MEETING: Tuesday, May 15th at 9:00am.

- We will be meeting at the ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg
- **ADJOURN** The meeting was adjourned at 11:12 a.m.

/S/ Gilaine Wright & Heather Bartlett
Interim PUR Secretary

Draft