

# Partnership for the Umpqua Rivers

## MONTHLY MEETING MINUTES

**Date** December 18, 2012

**Place** ODFW Conference Room 4192 N. Umpqua Highway, Roseburg

### CALL TO ORDER:

The PUR president, Darin McMichael called the meeting to order at 9:02 A.M.

### INTRODUCTION AND ROLL CALL:

There were 29 people in attendance. There was a quorum of Directors present.

### DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Walt Gayner	X				
Stanley Petrowski	X		Dianne Phillips		X
Paul Heberling	X		Stan Huebner		X

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael (President)	X		Bryan Nelson		X
Dave Russel		X	Aaron Aasen		X
Dave Archambault		X	Bill Rice	X	
Mike Flewelling		X	Kelly Guido		X

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Mike Brochu	X		Jim Yingst	X	
David Parker	X				
Alan Bunce	X		Richard Chasm		X
Ken Ferguson		X	Dale Greeley		X

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
Deborah Yates		X	Rhonda Black		X
Blair Nash		X	Pending		X
Rich Grost		X	Ken Carloni	X	

County	Present	Absent	Alternate	Present	Absent
Joe Laurence	X		Tom Manton		X

Tribes	Present	Absent	Alternate	Present	Absent
Heather Bartlett		X	John Schaefer		X

Members at Large	Present	Absent	Alternate	Present	Absent
M.A. Hansen	X				

### OTHERS PRESENT:

Jeff McEnroe	Nancy Geyer	Donna Fouts	Cory Sipher	Eric Riley
Gilaine Wright	Debbie Thornton	Joe Carnes	Steve Burns	Matt Ruwaldt
Dave Swartzlander	Eric Himmelreich	Tedd Huffman	Sandy Lyon	Leonard Houston
Lois Houston	Roland Wang			

**APPROVAL OF MINUTES:**

- The minutes and staff reports from the November 20<sup>th</sup>, 2012 meeting were approved; Stan Petrowski made motion, David Parker 2<sup>nd</sup> the motion. The motion passed.

**GENERAL DISCUSSION AND PUBLIC INPUT:**

- Mike Brochu reported that the Umpqua Fishermen's Association had released Coho into the reservoir.

**PRESIDENT'S REPORT:** Darin McMichael

- Darin reported that there was an executive meeting that went well.

**TREASURER'S REPORT:** Eric Geyer

- Eric Geyer wasn't in attendance so Debbie Thornton gave the following report:

- Treasurers Report:

Bank Account	\$58,009.09
Outstanding Bills	\$2,967.71
Funds Requested	\$27,190.73

**STAFF REPORT: November 14, 2012 – December 13, 2012**

- Eric Riley, Executive Director:
  - Attended a Network of Oregon Watershed Council meeting in Grants Pass to meet Ryan Gordon, the new Outreach and Education Director and discuss NOWC services
  - Attended the PUR Monthly Board Meeting
  - Took some time off for the Thanksgiving Holiday
  - Attended the Oregon Coastal Multi-Species Conservation and Management Plan Habitat Working Group Meeting
  - Met with USFS, SURCP and Tribal project partners to review and discuss 2012 accomplishments for the Elk Creek project
  - Met with Matt and Terry to discuss 2012 accomplishments and follow up on After Action Review working group efforts
  - Met with Nancy and Debbie to begin initial planning for PUR 20<sup>th</sup> Anniversary Celebration
  - Site visits to South Fork Deer Creek and Clover Creek
  - Facilitated a PUR Staff Meeting
  - Field Tour of Wolf Creek and Waggoner Creek to assess 2012 project sites
  - Attended PUR Staff Christmas Party
- Debbie Thornton, Fiscal and Data Manager:
  - Attended PUR Board Meeting
  - Prepared more fund requests
  - Prepared & applied for some extensions
  - Paid bills
  - Finished up with CPA on the Audit
- Terry Burleson, Planner:
  - Visited OC Brown Park with Nancy Geyer to determine an initial plan for using the site as a demonstration project for habitat improvement and watchable wildlife.
  - Worked with ODFW and BLM to submit a pre-application for the Governor's Fund for the Environment grant program. Project work for this grant would be in East Fork Rock Creek.
  - Met with Sandy and Cindy Haws in Myrtle Creek to assess the viability of doing instream habitat improvement work in various Myrtle Creek parks.
  - Organized a field trip to Weatherly Creek and Brush Creek for ODFW, BLM and USFS biologists to review and critique 2012 instream project work.
  - Visited Days Creek with Ann Kercher to look at previous riparian improvement work and to determine future stages of work to maintain blackberry control and to increase the effective project area.
  - Worked with Ann to start on an Oregon State Weed Board grant. After consultation with the Grants Pass weed management specialist, we decided to pursue other funding options. Riparian blackberry control is not a priority for the weed board.

- Worked with Eric and Matt to develop a potential schedule for the 2013 instream projects.
- Organized a field trip to Wolf and Waggoner Creeks with ODFW to review project work from 2012.
- Sandy Lyon, Monitoring Coordinator:
  - Attended Council Meeting and staff meetings
  - Met with Terry and Cindy Haws in Myrtle Creek to assess the viability of doing instream habitat improvement work in various Myrtle Creek parks.
  - Attended Hydro Breakfast – interesting presentation by Sierra Lewis of her Master's Thesis done on the North Umpqua : "Reconnecting Aquatic Habitats: Validating historic habitat use by anadromous fishes using telemetry and stable isotope analysis above barriers."
  - Listened to EPA Webinar on Water Quality Apps
  - Attended talks at Tribal Natural Resources Meeting: Lamprey, Formosa Mine Update, Toxic Monitoring in Oregon and Suction Dredging
  - Joe has managed to keep up with our weekly water quality monitoring runs with volunteers right through finals
  - Joe also has twice gone with Nancy to Phoenix School demonstrating placement of temperature loggers for students
- Matt Ruwaldt, Wetland Project Manager:
  - Cleaned up scraps of rock at Weatherly Creek
  - Began writing WWRI grant for WFSR
  - Met multiple times with PUR staff to discuss WFSR budgets and timelines
  - Completed design work with Eric H at HimRu Creek, a tributary to Camp Creek
  - Attended the AAR field outings with BLM, ODFW, and PUR staff. Led the tours to Weatherly and Waggoner Creeks
  - Attended the PUR board meeting
  - Attended a PUR staff meeting
  - Discussed this summer's work load with Eric and Terry
  - Worked with Ben Herr to plan this winter's work at Scholfield Creek
  - Discussed next summer's work plan for Scholfield Creek with Mark Villers
- Kris Lyon, Technical and Monitoring Associate
  - Last chance to submit articles and article ideas for the next PUR newsletter

#### **INDEPENDENT CONTRACTOR REPORT: November 14, 2012 – December 13, 2012**

- Nancy Geyer, Education and Outreach Consultant
  - Site visit with Terry to OC Brown Park to make initial assessment of project potential
  - Master Watershed Stewardship follow-up
  - Initial planning for the PUR 20<sup>th</sup> Anniversary Celebration
- Ann Kercher, Culvert Inventory Specialist
  - Began composing landowner letter for Myrtle Creek Restoration.
  - Project tour at Fate/Days Creeks with Terry and Russ Lyon to assess planting success and survival, blackberry re-growth and possible steps for future maintenance.
  - Began work with Terry on small grant application for Fate/Days Creeks Phase II.
  - Site visit to tributary of Clover Creek with Eric and Lee Sandberg to determine project potential for a small grant.
- Amy Pinson Dumm, Grant Writer:
  - Worked with Terry on a grant application to the Oregon Governor's Fund for the Environment.
  - Updated a grant deadline spreadsheet for 2013 and sent it to PUR staff and contractors.
  - Attended after action review tour to Wolf and Waggoner Creeks.

#### **STAFF UPDATES:**

- Matt – happy to announce that he received the WWRI grant for \$100,000, and he submitted the WFSR grant yesterday.
- Eric – working on the PUR 5 year plan, and the OWEB listening sessions.
- Eric – will be having knee surgery in Jan. and the OR National Guard will be deploying in June of 2014, he will not be deployed due to some Army training he will be doing.

- Sandy – trying to receive DEQ 319 funds, our pre-proposal had been accepted and we will now submit a proposal.

**UNFINISHED BUSINESS:**

- Eric – Update on OWEB, he is working with other councils to pen a document form region 2. The executive committee did approve the document before Eric put our name on it. Eric is also working on a statement from PUR to the OWEB board, there will be a doodle sent out to see who is interested in helping draft the letter.
- Darin – The State of the Beaver Conference. Do we want to donate to the conference? Ken Carloni made a motion that we donate \$1000, David Parker 2<sup>nd</sup> the motion. Walt Gayner requested that in the future there be a plan as to where the money for donations comes from and who we donate to. The motion did pass.

**NEW BUSINESS: Eric Riley**

- Eric brought up employee yearend bonuses. Joe Laurance moved to approve the staff bonus, Stan Petrowski 2<sup>nd</sup> the motion. Walt Gayner wanted to make sure PUR had the money and M.A. Hansen wanted to know how many staff there is and reiterated that she was not opposed to the motion. The motion passed.

**PRESENTATION(S): PUR Staff will present on the accomplishments of 2012 and Eric will review the 2011-2014 Strategic Plan with the Board.**

- Eric gave a presentation on what PUR accomplished in 2012 for restoration and grants.
- There was not time for Sandy's presentation on what was accomplished in 2012 in monitoring; she will give her presentation in January.
- Eric did not have time to review the strategic plan with the board; he will save that for another meeting.

**COMMITTEE REPORTS:**

- Technical Advisory Committee (TAC): Terry Burleson – NTR
- Finance Committee: Debbie Thornton – She will have a meeting after the New Year.
- Nominations Committee: Darin McMichael – No meeting planned but we do need to know who the new alternates are, also its time to start thinking about the next president elect.
- Education Committee: Nancy Geyer – Nancy gave an overview of what she had been working on in 2012 and requested input on the 20<sup>th</sup> Annual Meeting that will happen this summer.
- Water Trails Steering Committee: NTR

**ITEMS FOR NEXT MEETING AGENDA:**

- Sandy Lyon will present on her monitoring efforts in 2012.

**UPCOMING MEETING ANNOUNCEMENTS:**

- If interested, The State of the Beaver Conference will be Jan 23, 24, 25<sup>th</sup> 2013.

**NEXT MEETING: Tuesday, January 15<sup>th</sup> 2013**

- We will be meeting at the ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg

**ADJOURN:**

- The meeting was adjourned at 11:39 A.M.

/S/ Gilaine Wright  
PUR Secretary