

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

Date July 17, 2012

Place Bradley Vineyard, 1000 Azalea Dr. Elkton Oregon

CALL TO ORDER:

The PUR president, Darin McMichael called the meeting to order at 1:31 P.M.

INTRODUCTION AND ROLL CALL:

There were 34 people in attendance. There was a quorum of Directors present.

DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Jan Tetreault			M.A. Hansen	X	
Stanley Petrowski	X		Dianne Phillips		
Paul Heberling	X		¹ Huebner ² Swingley		

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael (President)	X		Dave Russel	X	
Mark Kincaid	X		Jake Gibbs		
Dave Archambault	X		Carol Whipple		
Mike Flewelling			Bill Rice	X	

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Mike Brochu			¹ Yingst ² Frankenstein		
David Parker			Claude Sterling		
Craig Burns			Pending		
Ken Ferguson			Dale Greeley		

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
			Richard Chasm	X	
Blair Nash	X		Pending		
Rich Grost	X		Pending		

County	Present	Absent	Alternate	Present	Absent
Tom Manton	X		Nathan Reed		

Tribes	Present	Absent	Alternate	Present	Absent
Heather Bartlett	X		John Schaefer		

Members at Large	Present	Absent	Alternate	Present	Absent
Pending			Janice Green		

OTHERS PRESENT:

Terry Burluson	Bob Nichols	Leo Naapi	Brian Swift	Eric Riley
Gilaine Wright	Deborah Yates	Rhonda Black	Walt Gayner	Jeff McEnroe
Matt Ruwaldt	Eric Himmelreich	Brian Nelson	Brian Swift	Aaron Aasen
Allan Bunce	Bridget Ayers Looby	Bob Kinyon	Judy Kinyon	Dan Dammann
Scott Lightcap				

APPROVAL OF MINUTES:

- The minutes and staff reports from the June 19th, 2012 meeting were approved; Paul Heberling made motion, motion passed.

GENERAL DISCUSSION AND PUBLIC INPUT:

- NTR

PRESIDENT'S REPORT: Darin McMichael

- Darin discussed the nominations meeting and the Executive meeting to discuss the Elk Creek project.

TREASURER'S REPORT: Eric Geyer

- Eric Geyer was absent; Debbie Thornton gave the following financial report.

- Treasurers Report:

Bank Account	\$206,667.00
Outstanding Bills	\$1,476.00
Funds Requested	\$9,680.00

STAFF REPORT: June 13, 2012 – July 12, 2012

- Eric Riley, Executive Director:
 - Attended OWEB Board meeting in Salem
 - Facilitated contractor site shows for summer project work
 - Finished interviewing and hired summer monitoring technician
 - Attended PUR Board Meeting
 - Met with Amy Amoroso to discuss Elk Creek project
 - Met with PCSRF team to discuss Elk Creek Project
 - Met with Mark Wall and Scott Hoffine to discuss summer project work with RR Co.
 - Attended Nominations Committee meeting
 - Presented project detail presentation to the Board of Directors
 - Prepared contracts for summer project
 - Coordinated with Terry and Matt on material acquisition, staging and implementation plan for summer work
 - Completed PUR Vehicle Use Policy and coordinated to move one PUR truck to the coast
 - Worked on project permitting for summer projects
 - Met with David Parker to discuss details about Elk Creek project
 - Met with the Executive Committee to discuss the Elk Creek project
 - Several project site visits to finish layout and inspect materials
- Debbie Thornton, Fiscal and Data Manager:
 - Attended PUR Board Meeting
 - Prepared financial papers for BLM agreements
 - Worked with accountant in regard to upcoming audit
 - Worked with Gilaine to arrange for annual meeting
 - Prepared more fund requests
 - Off for a week babysitting grandchildren
- Terry Burleson, Planner:
 - Worked with loggers to commit to and/or purchase about 1,000 logs for instream project work.
 - Worked with BLM biologists to prepare three projects on BLM-lands (S. Fork Smith, S. Myrtle Creek, Deadman Creek).
 - Met with a private landowner to gain access to BLM-lands for the S. Myrtle Project and ended up recruiting him for a future instream project.
 - Wrote final reports for OWEB projects.
 - Coordinated boulder delivery for instream projects.
 - Coordinated with Eric, Matt, ODFW and BLM to set a project schedule for summer instream work.
 - Worked with Bridget to finalize her project work. Her final work day is July 27th. She will be greatly missed by the staff.
 - Worked with a landowner on a streambank erosion problem in S. Myrtle Creek.
 - Worked with Matt and Eric on planning PUR's 2012 projects.

- Sandy Lyon, Monitoring Coordinator:
 - I'll be off for 10-12 weeks. Kris Lyon will be filling the monitoring coordinator position for the summer.
- Matt Ruwaldt, Wetland Project Manager:
 - Finished permits for Scholfield and Weatherly Creeks
 - Attended the PUR board meeting
 - Met with Brian Swift regarding the WFSR project and potential estuary projects
 - Prepared for the contractors site show for the Big/Sagabeard culvert replacement project
 - Met twice with Mark Wall and Scott Hoffine to discuss the Big/Sagabeard culvert replacement project
 - Attended two site shows for the Big/Sagabeard culvert replacement project
 - Began working with the Rundells and Carey Weatherly to stage boulders
 - Laid out the bridge placements at our Scholfield Creek project
 - Laid out log placement sites with Dan Jenkins, Ben Herr, and Eric Himmelriech on Scholfield Creek
 - Discussed our summer's work with Eric and Terry
- Bridget Ayers Looby, AmeriCorps Member:
 - No report
- Kris Lyon, Technical and Monitoring Associate
 - Completed several monitoring runs per week, placed temperature loggers in South Umpqua, Little Wolf and Main Wolf Creek
 - Continued work on website
 - Worked with several new volunteers
 - Trained new summer assistant
 - Trained staff on website use
 - Worked further on harmful algae bloom study design and Quality Assurance Plan with ODEQ
 - Wrote and received grant from Google that gives PUR free website tools, free business class e-mail, world wide advertising through Google AdWords, and advanced mapping software for use with website.

INDEPENDENT CONTRACTOR REPORT: June 13, 2012 – July 12, 2012

- Nancy Geyer, Education and Outreach Consultant
 - Completed final reports for E/O grants;
- Ann Kercher, Culvert Inventory Specialist
 - Nothing Significant to Report.
- Amy Pinson Dumm, Grant Writer:
 - Researched grant opportunities with NFWF, local Northwest foundations and top 100 US foundations.
 - Summarized and sent grant information to Terry and Eric.

STAFF UPDATES:

- Eric- Logs are being staged right now and this was Bridget's last meeting. On Elk Creek Restoration Project, the core group met and assessed June's meeting. A week ago PUR and SURCP received certified letters from Bear Cr. LLC about concerns for the log placements. The director's meeting outcomes were that PUR needs to seek legal advisory on the matter.
- Dave Russell- Asked where does liability fall if a 50 year flood event takes out his bridge?
- PUR and the Tribe have contacted OWEB about other watersheds having similar problems with landowners.
- Dave Russell- Asked what the insurance policy covers for PUR.
- Debbie- Stated that their insurance policy covers liability if negligence is decided. PUR cannot insure property itself.

UNFINISHED BUSINESS:

- Eric presented plaques to our outgoing Directors; Tom Manton, Mark Kincaid, Jan Tetreault, Umpqua Watersheds.
- Bridget thanks PUR staff and Directors for all the support she received while working with us this past year.

NEW BUSINESS: New Directors were nominated and voted upon.

- Agriculture and Livestock nominated Walt Gayner. Stan P. motioned and Mark K. 2nd, motion passed.
- Timer nominated Dave Russel. Tom M. motioned and Blair N. 2nd, motion passed.

- Fishing, Recreation nominated Alan Bunce. Rich G. motioned and Paul H. 2nd, motion passed.
- Cites nominated Debra Yates. Stan P. motioned and M.A. H. 2nd, motion passed.
- County nominated Joe Lawrence. Blair N. motioned and Rich G. 2nd, motion passed.

PRESENTATION(S): Erik Kancler, Executive Director for the Network of Oregon Watershed Councils (NOWC)

- Erik discussed the background and purpose of NOWC and gave a general overview of the past, present and future of the organization and how it pertains to PUR. He answered questions and was very interested in meeting and hearing the comments from PUR members and directors.

COMMITTEE REPORTS:

- Technical Advisory Committee (TAC): Terry Bureson – NTR, no meeting until fall due to time constraints for the summer
- Finance Committee: Debbie Thornton – NTR.
- Nominations Committee: Darin McMichael – Process for voting discussed, 3 names were available to vote on. New Director at Large will be announced in an email.
- Education Committee: Nancy Geyer – NTR
- Water Trails Steering Committee: Bridget Ayers Looby – Who's taking over?

ITEMS FOR NEXT MEETING AGENDA:

- NTR

UPCOMING MEETING ANNOUNCEMENTS:

- NTR

NEXT MEETING: Tuesday, August 21st,

- We will be having a tour of West Fork Smith River.

ADJOURN:

- The meeting was adjourned at 2:34 P.M.

/S/ Gilaine Wright & Heather Bartlett
PUR Secretary