

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

Date April 16, 2013

Place ODFW Conference Room 4192 N. Umpqua Highway, Roseburg

CALL TO ORDER:

The PUR Board Director, Walt Gaynor called the meeting to order at 9:04 A.M.

INTRODUCTION AND ROLL CALL:

There were 29 people in attendance. There was a quorum of Directors present.

DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Walt Gaynor	X				
Stanley Petrowski		X	Dianne Phillips	X	
Paul Heberling		X	Stan Huebner		X

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael (President)		X	Bryan Nelson	X	
Dave Russel	X		Aaron Aasen		X
Dave Archambault	X		Bill Rice	X	
Mike Flewelling		X	Kelly Guido		X

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Mike Brochu		X	Jim Yingst		X
David Parker	X				
Alan Bunce	X		Richard Chasm	X	
Ken Ferguson	X		Dale Greeley		X

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
Deborah Yates		X	Rhonda Black		X
Blair Nash	X		Pending		X
Rich Grost		X	Ken Carloni	X	

County	Present	Absent	Alternate	Present	Absent
Joe Laurence		X	Tom Manton	X	

Tribes	Present	Absent	Alternate	Present	Absent
Heather Bartlett		X	John Schaefer		X

Members at Large	Present	Absent	Alternate	Present	Absent
M.A. Hansen	X				

OTHERS PRESENT:

Donna Fouts	Debbie Thornton	Gilaine Wright	Eric Riley	Kirk Hasket
Dan Jenkins	Eric Himmelreich	Tedd Huffman	Dave Swartzlander	Lee Russel
Nancy Geyer	Eric Geyer	Steve Clark	Jake Winn	Kelly Coates

APPROVAL OF MINUTES:

- The minutes and staff reports from the March 19, 2013 meeting were approved; Blair Nash made motion, M.A. Hansen 2nd the motion. The motion passed.

GENERAL DISCUSSION AND PUBLIC INPUT:

- Nancy Geyer updated that the Ford Family Foundation is looking for a grant writer.
- Jason Wilcox had been hired at the Umpqua National Forest and will be working at the SO Office in Roseburg.
- Jake Winn introduced Steve Clark the new BLM Fish Biologist for the South River Resource Area.

PRESIDENT'S REPORT: Darin McMichael

- Darin McMichael not in attendance, Walt Gaynor filling in, he gave no report.

TREASURER'S REPORT: Eric Geyer

- Treasurers Report:

Bank Account	\$60,020.11
Outstanding Bills	\$44,188.19
Cash on Hand	\$15,831.92
Unrestricted Funds	\$171,845.12
Funds Requested	\$207,338.97

STAFF REPORT: March 14, 2013 – April 11, 2013

- Eric Riley, Executive Director:
 - Attended PUR Board Meeting
 - Matt and I met with McKenzie River Trust to discuss options for potential Coastal Grant
 - Field day at Brush Creek to review PH II layout and PH III design locations
 - Field day at Rock Creek with Sam Moyers and Jeff McEnroe to discuss 2013 work plan and future restoration objectives
 - Met with Chris Arnold of Lone Rock Timber Co. to discuss 2013 project access sites
 - Conducted contractor site visits for 2013 projects (WFSR, Camp Crk, Brush Crk, and Bilger Crk)
 - Worked with Debbie on Workers Comp. Audit
 - Met with Nancy, Debbie, Gilaine and Stan P. on planning for PUR 20 Year Anniversary Celebration
 - Attended a meeting to discuss potential Tidegate Projects in the lower Umpqua. Meeting included representatives from PUR, USFWS, NRCS, USWCD, NMFS, CTCLUSI and DEQ
 - Contacting Contracting Contract
 - Coordinated with Staff on April OWEB Grants
 - Began working handoff plan with Terry in preparation for her upcoming maternity leave
- Debbie Thornton, Fiscal and Data Manager:
 - Attended PUR Board Meeting
 - Prepared more fund requests
 - Made contacts for meeting presentations
 - Worked with Nancy & Gilaine on annual meeting
 - Contacted winery for annual meeting
 - Participated in workers' comp audit
 - Attended staff safety meeting
 - Assisted with final reports
 - Paid bills
- Terry Burleson, Planner:
 - Worked with Amy P.D. to continue putting grant materials together for April OWEB grant submissions
 - Put together a prioritized list of projects to be scoped and developed by ODFW and BLM partners in order to meet my grant writing needs from now through October
 - Followed up with landowners and contractors to prepare for bid solicitation for summer 2013 work
 - Worked with Eric to follow up in the field with project partners to line out 2013 work in Brush and Rock creeks
 - Prepared my portion of the Meyer Memorial Trust report
 - Submitted monitoring reports for Sandy during her leave
 - Coordinated with OWEB staff for recently awarded Governor's Fund grant

- Spoke with DEQ about riparian project scoping work they want to complete that is complementary to outreach work PUR will do in Myrtle Creek
- Made plans with Amy PD to complete Derby and R&E grants for a variety of projects
- Wrote permit for Bilger Creek instream work
- Worked on agreements needed for the release of funds for 2013 project work
- Sandy Lyon, Monitoring Coordinator:
 - Attended Hydro Breakfast, Kelly Coates spoke on her Master's thesis work.
- Matt Ruwaldt, Wetland Project Manager:
 - Met with Mackenzie River staff, City of Reedsport staff, Smith River WC staff, and Douglas County staff throughout several meetings to discuss the USFWS Coastal Grant
 - Attended the Smith River WC and Umpqua SWCD board meetings
 - Attended the PUR board meeting
 - Attended a meeting with NRCS to discuss tide gates in the Umpqua Estuary
 - Set up and attended contractor site shows to Camp Creek Phase I and WFSR Phase III
 - Continued supervising the staging of boulders to WFSR
 - Marked trees for the Camp Creek Phase I
 - Started writing OWEB grants for Camp Creek Phase II and Lutsinger Creek Phase II
 - Worked with RRCo staff to update them on PUR work on their lands for 2013 and 2014

INDEPENDENT CONTRACTOR REPORT: March 14, 2013 – April 11, 2013

- Nancy Geyer, Education and Outreach Consultant
 - Planned and participated in the UFA Canyonville Fish Release;
 - Worked on Anniversary Celebration Planning
 - Helped Amy Pinson Dumm with Fish Eggs to Fry Project
 - Planning for Derby Grant for the Education and Outreach
- Ann Kercher, Culvert Inventory Specialist
 - Site visit to Paradise Creek to assess stream bank erosion; Met with landowner Bill Arsenault to discuss options and formulate a plan.
 - Site visit to Newton Creek to assess stream bank erosion concerns with landowner.
 - Began work on developing and writing a formal protocol for UBFAT management and maintenance.
 - Continued preparations to complete UBFAT surveys in Smith River this year, including: Creating maps, Landowner identification and correspondence with Brian Swift.
 - Updated UBFAT data and compared status of surveys to OWRI database, which contains a current record of fish passage improvements.
 - Began writing year two monitoring report for Richardson and Clarks Branch Creeks Riparian Restoration Project.
- Amy Pinson Dumm, Grant Writer:
 - Worked with Terry on OWEB grant applications.
 - Researched grant opportunities online.

STAFF UPDATES:

- Eric – Matt and Terry have been working diligently on the new OWEB grants that were being submitted.
- Eric – the outstanding contracts for this current summer have been awarded.
- Eric – there are 11 projects for this coming summer season.
- Eric – Sandy update, she has had another surgery on her back and is recovering very well, doing excellent. Joe has really stepped up while she has been gone.
- Nancy – The 20th Anniversary Celebration has been planned for July 19th from 6-9 Friday night at the Lang event center at UCC. Cost will be \$25.00 per ticket, which will cover the cost of the food and event center.

UNFINISHED BUSINESS:

- Homework, if you completed it, please get it to Eric R. as soon as possible.
- M.A. Hansen reminded everyone of Earth Day and if you would like to volunteer she would put you to work.

NEW BUSINESS: Eric Riley

- Eric let the board know which grants were submitted to OWEB for the April review, they were: Brush Creek, Rock Creek, Camp Creek, and Lutsinger Creek.

PRESENTATION(S): Kelly Coates, Fishery Biologist, Cow Creek Band of Umpqua Tribe of Indians

- Kelly did discuss the recent efforts the Coastal Oregon Lamprey Working Group. Discussion included group establishment and background, recent efforts and future efforts/focus.

COMMITTEE REPORTS:

- Technical Advisory Committee (TAC): Terry Burleson – NTR Coastal grant will need to be discussed in the fall.
- Finance Committee: Debbie Thornton – Walt will now Chair this committee, they will meet in May to discuss policy changes, future funding, future reporting.
- Nominations Committee: Darin McMichael – there was a meeting. Discussion items were: president elect, at-large position, alternates, caucuses. The key to our organization is keeping the director positions filled.
- Education Committee: Nancy Geyer –
 - Only 3 people left to finish their MWS projects.
 - Nancy will send a doodle out regarding next Ed meeting.
 - Fish eggs to fry costs per classroom is about \$850 total, including tank and payroll time.
 - Tracy Pope is always in need of volunteers in Stewart Park.
- Water Trails Steering Committee: NTR

ITEMS FOR NEXT MEETING AGENDA:

- Presentation still being scheduled.

UPCOMING MEETING ANNOUNCEMENTS:

- OWEB Board Meeting will be June 11, 12 in Pendleton.
- ODFW Aquatic invasive species presentation at next meeting.

NEXT MEETING: Tuesday, May 21st 2013

- We will be meeting at the ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg

ADJOURN:

- The meeting was adjourned at 11:50 A.M.

/S/ Gilaine Wright/Eric Riley
PUR Secretaries