

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

Date June 18, 2013

Place ODFW Conference Room 4192 N. Umpqua Highway, Roseburg

CALL TO ORDER:

The PUR Board President, Darin McMichael called the meeting to order at 9:03 A.M.

INTRODUCTION AND ROLL CALL:

There were 24 people in attendance. There was a quorum of Directors present.

DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Walt Gaynor	X				
Stanley Petrowski	X		Dianne Phillips		X
Paul Heberling	X		Stan Huebner		X

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael (President)	X		Bryan Nelson		X
Dave Russel	X		Aaron Aasen		X
Dave Archambault	X		Bill Rice		X
Mike Flewelling		X	Kelly Guido	X	

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Mike Brochu	X		Jim Yingst		X
David Parker	X				
Alan Bunce		X	Richard Chasm	X	
Ken Ferguson		X	Dale Greeley		X

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
Deborah Yates		X	Rhonda Black		X
Blair Nash	X		Pending		X
Rich Grost	X		Ken Carloni		X

County	Present	Absent	Alternate	Present	Absent
Joe Laurance		X	Tom Manton	X	

Tribes	Present	Absent	Alternate	Present	Absent
Heather Bartlett		X	John Schaefer		X

Members at Large	Present	Absent	Alternate	Present	Absent
M.A. Hansen	X				

OTHERS PRESENT:

Donna Fouts
Cindy Haws

Debbie Thornton
Eric Geyer

Gilaine Wright
Sandy Lyon

Eric Riley
Courtney Shaff

Nancy Geyer
Matt Ruwaldt

APPROVAL OF MINUTES:

- The minutes and staff reports from the May 21, 2013 meeting were approved; Stan Petrowski made motion, Dave Parker 2nd the motion. The motion passed.

GENERAL DISCUSSION AND PUBLIC INPUT:

- NRT

PRESIDENT'S REPORT: Darin McMichael

- This is Darin's last month as President, He thanked everyone for the time and service to PUR and has really enjoyed his time as president. He also attended the Education Meeting last month.

TREASURER'S REPORT: Eric Geyer

- Treasurers Report:

Bank Account	\$52,532.00
Outstanding Bills	\$829.70
Cash on Hand	\$51,702.30
Unrestricted Funds	\$171,845.12
Funds Requested	\$82,500.00

STAFF REPORT: May 15, 2013 – June 14, 2013

- Eric Riley, Executive Director:
 - Attended PUR Board Meeting
 - Worked with Terry to finalize final project handoff prior to her Maternity Leave
 - Project Monitoring Reporting – Photos and worked with Sandy on finishing reports
 - Project Management – permitting, log purchasing, project reviews and land owner contacts
 - Reviewed and submitted Derby Grants
 - Project Contracting
 - Two weeks of Annual Training for the Army – War College Studies
- Debbie Thornton, Fiscal and Data Manager:
 - Attended PUR Board Meeting
 - Prepared more fund requests
 - Took 2 weeks off for vacation in Wyoming
- Terry Burleson, Planner:
 - On maternity leave
- Sandy Lyon, Monitoring Coordinator:
 - Attended Hydro Breakfast
 - Finished several monitoring reports
 - Assisted with contracting for Little Wolf Monitor
 - Attended effectiveness monitoring at BLM for Wolf Creek Monitor
 - Coordinated monitoring efforts and supervised Joe's monitoring runs
- Matt Ruwaldt, Wetland Project Manager:
 - Continued moving boulders out to West Fork Smith River
 - Attended the PUR board meeting
 - Attended the SRWC board meeting
 - Worked on the wetland permit for Scholfield Creek
 - Continued staging boulders at WFSR
 - Did a complete walk-through and re-numbering of all sites with Eric H. at WFSR
 - Put together a pre-proposal for a BBN grant for Lutsinger Creek
 - Organized and attended an all-partners meeting for WFSR
 - Met with Eric H and Ben Herr to look at potential add-on sites at WFSR

INDEPENDENT CONTRACTOR REPORT: May 15, 2013 – June 14, 2013

- Nancy Geyer, Education and Outreach Consultant
 - Wrote Derby Grants
 - Implemented the Fish Eggs to Fry project with Amy Pinson Dumm with three classes at two schools;

- Held E/O meeting; and
 - Met with PUR staff and partners about E/O-related opportunities.
- Ann Kercher, Culvert Inventory Specialist
 - Meeting with Eric to discuss UBFAT status and upcoming project work this summer.
 - Continued to update UBFAT data and prepare for surveys in Smith River and around the basin where recent passage improvements have been made.
 - Developed maps and identified potential parcels/landowners to contact for the Myrtle Creek TA project.
 - Amy Pinson Dumm, Grant Writer:
 - Volunteered time with Fish Eggs to Fry projects –classroom activities and field trips.
 - Worked with Matt to submit a grant application to Bring Back the Natives (BBN) for Lutsinger

STAFF UPDATES:

- Eric – Has been quiet around office, he had 2 weeks of Army duty and Debbie was on vacation for a week as well.
- Eric – The log contracts are all getting taken care of.
- Eric – Terry and Baby Daphne are doing well.
- Eric – We should start moving logs and boulders next couple of weeks.
- Nancy – The 20th Anniversary Celebration has been planned for July 19th from 6-9 Friday night at the Lang event center at UCC. Cost will be \$25.00 per ticket, which will cover the cost of the food and event center.
- Sandy – Gave a quick update on the BLM mining expert, He only talked about what was happening on BLM land, but more people are moving here from CA to do dredge mining.

UNFINISHED BUSINESS:

- The 20th Anniversary Celebration is getting all planned, invitations are being sent out, please RSVP and let us know what you're planning on donating to the raffle.

NEW BUSINESS: Eric Riley

- Eric brought a request to the board from the Network of Oregon Watershed Councils. They are requesting a donation to help support their efforts, in the past we have donated \$200. Stan Petrowski made a request that we do support them. Stan P. made a motion for a \$200 donation and Richard Chasm 2nd the motion. Motion passed.

PRESENTATION(S): Eric Riley, Debbie Thornton and Eric Geyer will lead the Board through a review of the PUR FY13-14 Draft Budget. The budget will be up for approval in July.

- Eric Geyer presented information on how PUR is doing financially, He presented a few new graphs and reports that the board hasn't seen before and explained what numbers were important to look at, he also presented the operating budget for the next fiscal year that will need to be approved at the next board meeting.

COMMITTEE REPORTS:

- Technical Advisory Committee (TAC): Terry Burleson – NTR
- Finance Committee: Walt Gayner –
 - Walt there was a meeting to discuss policy changes, future funding, and future reporting. There will be another meeting in July; we are not yet ready to bring any recommendation to the board.
- Nominations Committee: Darin McMichael –
 - NTR other than next month we will be approving new directors, electing the new president elect and at-large position. The key to our organization is keeping the director positions filled.
- Education Committee: Nancy Geyer –
 - Nancy wanted some clarification from the board on contractor's role in representing PUR with other organizations. She feels like this might need to be a policy committee issue.
- Water Trails Steering Committee: NTR

ITEMS FOR NEXT MEETING AGENDA:

- There is no presentation for next month due to the 20th Anniversary Celebration on Friday July 19th.
- We will be voting and approving new directors and electing the next president elect.

UPCOMING MEETING ANNOUNCEMENTS:

- July 20th is the Elkton River Appreciation Day
- Bill Rice is retiring from the PUR board, he has been a valuable member of PUR for many years and we appreciate all his time and dedication.

NEXT MEETING: Tuesday, July 16th 2013

- We will be meeting at the ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg

ADJOURN:

- The meeting was adjourned at 11:37 A.M.

/S/ Gilaine Wright/Eric Riley
PUR Secretaries

Draft