

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

Date October 15, 2013

Place ODFW Conference Room 4192 N. Umpqua Highway, Roseburg

CALL TO ORDER:

The PUR Board President, Paul Heberling called the meeting to order at 9:03 A.M.

INTRODUCTION AND ROLL CALL:

There were 22 people in attendance. There was a quorum of Directors present.

DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Walt Gayner	X		Vacant		
Cindy Haws	X		Stanley Petrowski	X	
Paul Heberling (President)	X		Stan Huebner		X

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael	X		Bryan Nelson	X	
Dave Russel		X	Aaron Aasen		X
Dave Archambault		X	Vacant		X
Kelly Guido	X		Mike Flewelling		X

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Mike Brochu		X	Jim Yingst		X
Ann Chamberlain	X		David Parker	X	
Alan Bunce	X		Richard Chasm		X
Dale Greenley	X		Ken Ferguson		X

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
Deborah Yates		X	Rhonda Black		X
Sean Negherbon		X	Blair Nash	X	
Rich Grost		X	Ken Carloni	X	

County	Present	Absent	Alternate	Present	Absent
Joe Laurance		X	Tom Manton		X

Tribes	Present	Absent	Alternate	Present	Absent
John Schaefer		X	Heather Bartlett		X

Members at Large	Present	Absent	Alternate	Present	Absent
M.A. Hansen	X		Diane Phillips		X

OTHERS PRESENT:

Donna Fouts
Brian Swift

Debbie Thornton
Eric Himmelreich

Gilaine Wright
D.H.

Eric Riley

Matt Ruwaldt

APPROVAL OF MINUTES:

- The minutes and staff reports from the Sept 17th, 2013 were approved; Ann Chamberlain made motion, Darin McMichael 2nd the motion. The motion passed.

GENERAL DISCUSSION AND PUBLIC INPUT:

- NTR

PRESIDENT'S REPORT: Paul Heberling

- Paul wanted to let everyone know that he worked with Stan to get a barrel removed from the river. He also attended the multi-species meeting.

TREASURER'S REPORT: Eric Geyer

- Eric Geyer wasn't available, so Debbie Thornton gave report.
- Treasurers Report:

Bank Account	\$57,162.47
Outstanding Bills	\$201,578.11
Cash on Hand	\$(144,415.64)
Unrestricted Funds	\$171,845.12
Funds Requested	\$278,518.64

STAFF REPORT: September 12, 2013 – October 10, 2013

- Eric Riley, Executive Director:
 - Completed 2013 Instream projects
 - Attended PUR Meeting
 - Completed and submitted OWEB biennial work plan
 - Attended Myrtle Creek "Coming Home Project" Committee meeting
 - Worked with project managers and contractors on contract administration and contract close-outs
 - Attended meeting with Rick Sohn and Dan Meyer at Rock Ed to discuss upcoming DC Funders Forum discussion
 - Facilitated a PUR Staff meeting
 - Worked with Staff on OWEB grant strategy
 - Attended Monitoring Committee meeting
 - Met with Terry, Joe Laurance and Gary Groth at OC Brown Park to discuss project options
 - Attended Ford Institute Leadership Program session/training
 - Served one week of duty for the military
 - Met with Nancy Geyer to discuss contract updates
 - Coordinated with Bev Goodreau at OWEB regarding Small Grant Team formation
 - Contacted Daniel Newberry, Newberry Watershed Consulting regarding strategic planning
- Debbie Thornton & Gilaine Wright, Fiscal and Data Manager:
 - Attended PUR board meeting
 - Prepared more fund requests and advances
 - Paid bills
 - Prepared payroll
 - Prepared reports for BLM agreements
 - Went to Virginia on vacation, did not go to DC because the government was closed.
- Terry Burleson, Senior Project Manager/Hydrologist:
 - Wrapped up instream projects.
 - Began planning riparian projects in Tenmile and Bilger Creek with Ann K.
 - Attended site visits with Ann K. for outreach and potential project development in Myrtle Creek.
 - Convened the Brush Creek restoration team to look at access to proposed sites.
 - Worked with Amy PD to edit the Brush Creek grant for resubmittal and to develop a new grant to fund work in North Fork Deer Creek.
 - Worked on coordinating new project development activities to do when OWEB grant writing is over and our federal partners return to work.

- Sandy Lyon, Monitoring Coordinator:
 - Joe and I went and did water quality monitoring at two Morgan Creek restoration sites with DSWCD as part their DEQ 319 work
 - Joe has now taken pre and post project photos for OWEB reporting on Bilger, Brush and Tenmile Creeks
 - Joe continued with weekly monitoring runs, and has pulled all temperature loggers
 - Held Monitoring Committee Meeting during which we decided on plans for future monitoring which includes: continued water quality monitoring adding new watersheds while reducing monitoring in old watersheds, developing new effectiveness monitoring projects in conjunction with PUR restoration projects.
 - Went with Heather Bartlett on her Cow Creek Tribal monitoring run to view fire results near previously monitored streams. There were stretches of Middle Creek where the fire had burned to the stream on both sides. I was impressed with how much of the riparian zones in most places and been preserved. One of Heather's sites on Middle Creek was right at the bottom of the burn and we established a new site above the burn.
 - Attended Staff Meeting and Council Meeting
 - Working on OWEB Grant proposal for monitoring
- Matt Ruwaldt, Coastal Project Manager:
 - Finished placing boulders at WFSR
 - Coordinated WFSR tree pulling for 2014
 - Met with USWCD and SRWC staff to discuss a tidegate TA grant
 - Started working on OWEB grants
 - Took a week off after instream work was complete
 - Worked with contractor to complete Scholfield bridge project
 - Continued working with MRT staff on our Coastal Grant program

INDEPENDENT CONTRACTOR REPORT: September 12, 2013 – October 10, 2013

- Nancy Geyer, Education and Outreach Consultant
 - Organized and facilitated 2013 Umpqua River Clean-up
 - Worked with Eric to update Personal Services Contract
- Ann Kercher, Culvert Inventory Specialist
 - Myrtle Creek Restoration Planning Project: Continued scheduled site visits and stream surveys with landowners. In-office follow-up with landowners and assessment of project progress
 - Conducted site visits with Terry to Bilger and Tenmile Creek projects to assess riparian status and begin putting together planting plans.
- Amy Pinson Dumm, Grant Writer:
 - Worked on OCT OWEB Grant Applications

STAFF UPDATES:

- River Clean-Up update, there were 55 people who signed up
- Eric: GRANTS! GRANTS! GRANTS!
- Sandy and Terry both at office working on grants. We are submitting 6 grants. There is also a tidegate grant in the works which is a 3 way grant, us and 2 partners.

UNFINISHED BUSINESS:

- On the OWEB grants, 3 are resubmits and 3 are new.
- Doodle poll for new director orientation will go out.
- OWEB council support grant has been submitted, the new grant uses a work plan model.

NEW BUSINESS:

- Strategic Plan. It's time for PUR to have a new strategic plan done. Eric Riley would like to have Daniel Newberry do the plan, he was the person who did the last one. Having Daniel do the plan would cost less since he would just need to update our last one, not create a whole new plan.
- There was a lot of discussion on the different options, having Daniel do the plan, hiring someone else to do the plan, did we want a 3,5,10 year plan, M.A. Hansen suggested that PUR write the plan themselves.
- Alan Bunce made a motion that we request a bid from Daniel as well as a couple other firms. Walt Gaynor 2nd the motion. The motion did NOT pass. A committee will form to discuss the options and make a recommendation to the board. Paul Heberling will lead the committee.

PRESENTATION(S): Christopher Cora, EPA Formosa Mine Clean-up Project Manager:

- There was NO presentation due to the EPA being on furlough.

COMMITTEE REPORTS:

- Technical Advisory Committee (TAC): Terry Burseson
 - NTR
- Finance Committee: Walt Gayner
 - Doodle will go out soon for a meeting.
- Nominations Committee: Darin McMichael
 - NTR, will be quite for a while.
- Education Committee: Nancy Geyer
 - NTR
- Water Trails Steering Committee:
 - NTR
- Monitoring Committee: Sandy Lyon
 - Sandy did have a monitoring committee meeting but she wasn't at meeting to give update.

ITEMS FOR NEXT MEETING AGENDA:

- Is there or should there be a policy regarding when it's appropriate to use the email list?

UPCOMING MEETING ANNOUNCEMENTS:

- Event: Umpqua Watersheds will host BeerFest at the Douglas County Fairgrounds Saturday October 19th from 1:00 to 9:00.

NEXT MEETING: Tuesday, November 19th, 2013

- We will be meeting at the ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg

ADJOURN:

- The meeting was adjourned at 10:15 A.M.

/S/ Gilaine Wright/Eric Riley
PUR Secretaries