

# Partnership for the Umpqua Rivers

## MONTHLY MEETING MINUTES

**Date** November 15, 2011

**Place** ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg

### **CALL TO ORDER:**

The PUR president, Darin McMichael, called the meeting to order at 9:02 a.m.

### **INTRODUCTION AND ROLL CALL:**

There were 29 people in attendance. There was a quorum of Directors present.

### **DIRECTORS AND ALTERNATES:**

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Jan Tetreault		X	M.A. Hansen	X	
Stanley Petrowski	X		Dianne Phillips		X
Paul Heberling	X		<sup>1</sup> Huebner <sup>2</sup> Swingley		

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael (President)	X		Dave Russel	X	
Mark Kincaid	X		Jake Gibbs		X
Dave Archambault		X	Carol Whipple		X
Mike Flewelling	X		Bill Rice		X

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Mike Brochu	X		<sup>1</sup> Yingst <sup>2</sup> Frankenstein	X	
David Parker	X		Claude Sterling		X
Cindy Haws	X		Craig Burns		X
Ken Ferguson		X	Stan Vejtasa		X

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
			Richard Chasm	X	
Blair Nash	X		Vacant		
Rich Grost	X		Vacant		

County	Present	Absent	Alternate	Present	Absent
Tom Manton	X		Nathan Reed	X	

Tribes	Present	Absent	Alternate	Present	Absent
Amy Amoroso		X	John Schaefer	X	

Members at Large	Present	Absent	Alternate	Present	Absent
Alan Bunce	X		Janice Green		X

### **OTHERS PRESENT:**

Eric Riley	Donna Fouts	Dave Williams	Brian Connors	Sandy Lyon
Gilaine Wright	Bridget Looby	Bridgette Winkels	Nancy Geyer	Jeff McEnroe
Jake Winn				

**APPROVAL OF MINUTES:** The minutes and staff report from the October 18th, 2011 meeting were approved.

**GENERAL DISCUSSION AND PUBLIC INPUT:**

- There were a number of community events that were announced.

**PRESIDENT'S REPORT:** Darin McMichael

- Darin reported that he and Eric R. had attended the 2011 Councils and Districts Joint Conference and that he really enjoyed it. He felt the conference was well worth his time and that both he and Eric had made of excellent contacts while there.

**TREASURER'S REPORT** Eric Geyer

- Eric Geyer was absent; Gilaine Wright gave the following financial report.

- Treasurers Report:

Bank Account	\$58,886.95
Outstanding Bills	\$318,663.61
Unrestricted Funds	\$166,334.52
Funds Requested	\$426,872.55

**STAFF REPORT: October 12, 2011 – November 10, 2011**

- Eric Riley, Executive Director:
  - OWEB Grant writing
  - Attended Board meeting
  - Coordinated work at Jordan Creek culvert site (paving culvert crossing)
  - Attended Education and Outreach meeting at PUR
  - Attended Water Trails Meeting in Elkton (Steering Committee Working Group)
  - Staff meeting and OWEB after action review
  - Facilitated Board Nominations Committee meeting
  - Spent two weeks in Thailand planning a training exercise for FEB 12
  - Signed OWEB Grant Agreements from APR 11 grant cycle
  - Attended the Councils and Districts Joint Conference in Sun River, OR
- Debbie Thornton, Fiscal and Data Manager:
  - Attended nominations committee meeting
  - Prepared payroll reports & reviewed bills to pay
  - As always, especially this time of year we're constantly working on fund requests
  - Working with auditor gathering receipts for audit
- Terry Burlison, Planner:
  - Wrote and edited OWEB grants.
  - Attended Ed/Outreach committee meeting
  - Met with Amy Pinson Dumm to coordinate future grant writing.
  - Attended hydrology training at the Forest Service Supervisor's office.
  - Met with Sarah Davis for the UCAN site visit of PUR to make sure things are going ok with the Americorps volunteer (Bridget).
  - Worked with Bridget Ayers Looby and others on a Phoenix School water quality monitoring project and on the water trails project.
  - Went on a site visit to a potential dam removal project and to view spawning fish with Sandy, Debbie, Gilaine, and Bridget.
  - Attended the monthly Hydrologist's Breakfast for the first time in three years.
  - Met with Matt R. to discuss future grant writing and project development.
  - Set up meetings with project partners to review 2011 work and plan 2012-2013 projects.
- Sandy Lyon, Monitoring Coordinator:
  - Delivered OWEB Grants to Salem
  - M. A. and I finally retrieved the last of our temperature data loggers from Myrtle Creek
  - Attended staff meeting and OWEB after action review
  - Attended education committee meeting
  - Working with Terry B., Nancy G., and Bridget Ayers Looby on the water quality monitoring concept with Elkton and Phoenix.
  - Attended USGS presentation at the Forest Service on how to access data records

- Attended grant awards presentation ceremony at the Tribal Office with Eric to receive a grant for \$1680 to purchase a laser level, tripod, stadia rod and accurate range finder for doing cross sections and project planning. Heather had helped write this application before leaving PUR.
- Back to working on our monitoring report.
- Attended the SAF meeting with presentation by David Noakes, Director of Oregon Hatchery Research Center in Alsea, Oregon. Very informative talk on the center and their research.
- Introduced Bridget to GIS mapping
- Matt Ruwaldt, Wetland Project Manager:
  - Completed the helicopter-based log placements on the WFSR project.
  - Inspected structures on the WFSR project.
  - Began work on two R&E grants.
  - Met with Terry to begin preliminary discussions on grants and projects for this fall.
  - Took two weeks off for a trip to Glacier National Park.
- Bridget Ayers Looby, AmeriCorps Member:
  - Designed handout flyers for Master Watershed Steward's booth at Umpqua Brew Fest, set up book at brew fest.
  - Met with Thomas McGregor and Bridgett Winkels at Phoenix school to discuss water quality monitoring projects PUR will potentially be involved with.
  - Met with Gerry at Elkton School 10/19 to discuss options for his site.
  - Held Water Trails of the Umpqua meeting 10/19 in Elkton, divided sub-committees, later compiled minutes and brainstormed ideas, distributed to contact list.
  - Worked at Make a Difference day held at Phoenix School.
  - Began work on inventory checklist for water trails field trips.
- Kris Lyon, Technical and Monitoring Associate
  - Back at college, still doing work on website and help with writing and proof reading.
  - Let me know if you have information you want posted to the website

#### **INDEPENDENT CONTRACTOR REPORT: October 12, 2011 – November 10, 2011**

- Nancy Geyer, Education and Outreach Consultant
  - Arranged for Umpqua representation at the "Youth in Councils" session at the upcoming ONWC conference.
  - Met with the E/O Committee.
  - Finalized and submitted the Education OWEB grant.
  - Worked with Terry B., Sandy L., and Bridget Ayers Looby on the water quality monitoring concept with Elkton and Phoenix.
- Ann Kercher, Culvert Inventory Specialist
  - Worked with Terry to complete the plans for Morgan Creek and Fate/Days Creeks riparian restoration projects
- Amy Pinson Dumm, Grant Writer:
  - Worked with Terry on OWEB applications at PUR office.
  - Updated list of potential grants to pursue with information from new RFPs for this fall and winter.
  - Met with Terry to discuss grant writing plan and upcoming grants.
  - Called and talked to Josie Thompson-contact for ODFW Restoration & Enhancement (R & E) grants; next application due Dec 9.
  - Met with Terry and Bridget at PUR office to discuss funding for the water trail project.
  - Looked more into R & E grant guidelines and requirements to prepare for applications due early December.
  - Started working with Sandy on an application to the Collins Foundation.

#### **UNFINISHED BUSINESS:**

- Darin McMichael announced that we still need a Secretary.

#### **NEW BUSINESS:**

- Eric Riley briefly discussed measure 76 and the conference he had attended with Darin. He agreed that the networking that was done at the conference was great!

- Eric R. talked about the water trails project with the board; he wanted to make sure the board was comfortable with PUR's name being attached to the project. He is aware that not all PUR members are OK with the project and wanted to bring it to the board's attention. The project is gaining momentum, but there are some issues such as landowners who live on the river, more people being on the river, safety, liability, etc. If anyone isn't comfortable with the project please give Eric a call, he would be happy to talk with you about it.
- Eric R. also informed everyone that Network Executive Director Tom O'Brian had moved out of the area and there would be a new ED soon.
- Sandy wanted to let everyone know that she had attended presentation by Dr. Noakes, the fish biologist and that the presentation had been amazing.
- Matt was back from his vacation and he has been working on grants.

**PRESENTATION(S):**

- Dave Williams, Watermaster, Oregon Water Resources Department: Dave gave a presentation on Oregon Water Rights; to include water right 101, water right leasing, water use gauging, and many other exciting topics.

**COMMITTEE REPORTS:**

- Technical Advisory Committee (TAC): Eric Riley –There is no meeting currently scheduled, although Eric did commit that the next meeting will be in January after the holiday season. They will be discussing the 5 year plan.
- Finance Committee: Debbie Thornton – Debbie didn't make the meeting but there was nothing new to report.
- Nominations Committee: Amy Amoroso – Amy wasn't able to make the meeting but did report that there was a meeting on Oct 20<sup>th</sup> and the results of that meeting will be sent out to the directors.
- Education Committee: Nancy Geyer – Nancy was in attendance. She reported that she has been working very hard on the Master Watershed Stewards course. She has also been working with Bridgette and the Phoenix school on a youth program. Nancy has also been working on grant writing.
- Water Trails Steering Committee: Bridget announced that the program is gaining momentum and she is happy with the progress being made, she is starting to see tangible results.

**ITEMS FOR NEXT MEETING AGENDA:**

- There will be a staff update on the 2011 summer project accomplishments.

**UPCOMING MEETING ANNOUNCEMENTS:**

- There will be a lamprey seminar on Dec. 8<sup>th</sup> at the Umpqua National Forest conference room, at 1:00pm

**NEXT MEETING:** Tuesday, Dec. 20th at 9:00am.

- We will be meeting at the ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg
- **ADJOURN** The meeting was adjourned at 11:23 a.m.

/S/ Eric Riley  
Interim PUR Secretary