

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

Date October 20, 2015

Place ODFW Conference Room

CALL TO ORDER:

The PUR Board President, Walt Gayner called the meeting to order at 9:01 a.m.

INTRODUCTION AND ROLL CALL:

There were 27 people in attendance. There was a quorum of Directors present.

DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Walt Gayner (President)	X		Vacant		
Cindy Haws	X		Stanley Petrowski		X
Karen Roberson		X	Paul Heberling	X	

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Bryan Nelson		X	Dave Archambault		X
Aaron Aasen	X		Vacant		
Chris Strunk		X	Darin McMichael	X	
Kelly Guido		X	Joy Smith	X	

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Dave Grosjaques	X		Mike Brochu	X	
Ann Chamberlain	X		David Parker	X	
Alan Bunce		X	Richard Chasm	X	
Dale Greenley	X		Chuck Schnautz		X

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
Rhonda Black		X	Vacant		X
Sean Negherbon		X	Blair Nash	X	
Ken Carloni	X		Thomas McGregor		X

County	Present	Absent	Alternate	Present	Absent
Susan Morgan		X	Dominic Carollo	X	

Tribes	Present	Absent	Alternate	Present	Absent
John Schaefer		X	Heather Bartlett		X

Members at Large	Present	Absent	Alternate	Present	Absent
M.A. Hansen	X		Diane Phillips		X

OTHERS PRESENT:

Nancy Geyer	Eric Riley	Jan Tetreault	Gilaine Wright	Jerry Solley
Michelle Martin	John Colby	Eric Himmelreich	Denise Dammann	Victoria Binning
Gabby Pauling				

APPROVAL OF MINUTES:

- The minutes and staff reports from the Sept 15th, meeting was approved; Ken Carloni made the motion, Richard Chasm seconded. Motion Passed.

GENERAL DISCUSSION AND PUBLIC INPUT:

- Cindy Haws, Sustainable Ag project, with broiler chickens.
- Richard Chasm, LNG update

PRESIDENT'S REPORT: Walt Gayner

- Walt thanked everyone for being there and said he would talk more during the committee report time. Also, Eric Riley forwarded an email from Walt, he hoped everyone had a chance to see it.
- Cindy Haws stated that she is opposed to projects going forward without the TAC review and discussed calling OWEB.

TREASURER'S REPORT: Eric Geyer

- Eric Geyer was absent, Gilaine Wright gave the Treasurer's Report;
- Treasurers Report:

Bank Account	\$71,455.89
Outstanding Bills	\$83,695.13
Funds Requested	\$167,568.92

STAFF REPORT: Sept 12, 2015–Oct 15, 2015

- Eric Riley, Executive Director:
 - Held regularly scheduled Staff Meeting
 - Attended PUR Board Meeting
 - Attended coordination meeting with West Fork Cow Creek partners
 - Worked with Joe and Sandy to finish OWEB Monitoring Final Report
 - Completed MMT and Council Support Final Reports
 - Coordination meeting with Medford BLM management at Medford BLM office
 - Attended OWEB Fiscal Management workshop
 - Conducted project monitoring on Hatfield Ranch – South Fork Deer Creek
 - Meet with Elk Creek Watershed Council and Roseburg BLM to discuss pending project on Big Tom Folly Creek
 - Coordinated and facilitated FIP Capacity Building Grant working group meeting with basin partners.
 - Participated in Salmon Summit Steering Committee Meeting with CCBUTI Natural Resource staff
 - Went to the Banner Bank with Gilaine to open new account
 - Worked with Dave Williams at OWRD on OWEB grant application for flow monitoring
 - Participated in an Executive Committee Meeting
 - Hosted a Rock Creek Project partner meeting
 - Worked with Gilaine on fund requests and accounts payable
 - Worked on fiscal feedback report
 - Met with Georgina Kennedy, Umpqua CREP Technician, to introduce her to PUR Staff and develop future partnership opportunities
 - OWEB applications – Grant writing, grant reviewing, budget prep., Partner coordination, letters of support requests, etc.
 - Met with Thomas McGregor from Phoenix School to discuss future partnership opportunities
- Gilaine Wright, Fiscal Manager:
 - Prepared more fund requests
 - Paid bills
 - Prepared payroll
 - Worked on PUR budget
 - Attended Staff meetings
 - Attended Board Meeting
 - Prepared board meeting minutes
 - Prepared final reports
 - Worked with partners to create future project budgets
 - Worked on new bank account
 - Prepared membership mailing.

- Terry Burleson, Project Planner:
 - Managed instream log, tree and boulder placement and bridge placement in Tenmile Creek.
 - Attended coordination meeting for West Fork Cow Creek planning team. Set goals and timelines for upcoming work.
 - Met with BLM staff in Medford as part of an outreach effort to foster good working relationships with partners.
 - Worked on writing grants for instream restoration in French and Rice creeks.
 - Met with BLM biologist, contractor and truck driver to coordinate moving logs and stockpiling them for 2016 placement into West Fork Cow Creek tributaries.
 - Worked with contractors to finish summer billing.
 - Talked to landowners on South Myrtle Creek about erosion issues and potential future work to help both the stream and the ranch.

- Sandy Lyon, Monitoring Coordinator:
 - Working on OWEB Final Monitoring Report summarizing 10 years of monitoring
 - Worked on OWEB Monitoring Application for Oct 19 submission

- Joe Carnes, Watershed Technician/ IT Support
 - Conducted regular monitoring runs.
 - Worked on and submitted OWEB Final Report (Pending a Comprehensive report submittal)
 - Created New Hand Base databases for two new monitoring runs
 - Fixed office Tech issues
 - Attended staff meeting
 - Scouted and Conducted first Upper Umpqua Run
 - Conducted first Calapooya Run
 - Meeting with Sandy to discuss plans for OWEB etc.
 - Retrieval of Thermistors for the summer
 - Worked with Sandy to Write OWEB Effectiveness Monitoring Grant
 - o Budget
 - o Photo page
 - o Work Plan
 - o Work Plan Timeline

- Matt Ruwaldt, Coastal Project Manager:
 - Continued outreach on the Scholfield Tidal Wetlands project
 - Presented at the Reedsport City Council Meeting
 - Met with landowners and began design work on Mehl Creek
 - Cut trees on BLM lands for Sawyer/Fitzpatrick and Lutsinger
 - Began hauling logs to Sawyer/Fitzpatrick and Lutsinger
 - Attended the Umpqua SWCD board meeting
 - Attended a site visit with MRT staff at Leed's Island near Reedsport
 - Dropped into the Tsalila Education event in Reedsport, we may be participating in the future
 - Wrote a monitoring report for WFSR
 - Lots of OWEB grant writing

INDEPENDENT CONTRACTOR REPORT: Sept 12, 2015–Oct 15, 2015

- Nancy Geyer, Education and Outreach Consultant
 - Coordinating and completed the Umpqua Basin Cleanup;
 - Grant Writing – Stream-safe Biomes and Oregon Aquatics Invasive Species Education Pilot
 - Staff Coordination

- Amy Pinson-Dumm, Grant Writer
 - OWEB Grant Writing

STAFF UPDATES:

- Eric R.
 - Sandy is Back to work part time.
 - OWEB grants were submitted yesterday.
 - FIP Capacity Building is moving along, actual grant proposal will be submitted soon.

- Working on finding what feedback mechanisms work best with/ for board.
- Nancy G.
 - Stream clean up went well.
 - Grant writing up until yesterday when they were submitted.

UNFINISHED BUSINESS:

- The new savings account will be opened as soon as we get all the necessary signatures today.
 - Blair Nash, Has PUR looked into CD's?
- The presentations are going to stay where they are in the agenda, but in an effort to stay on time some items may occasionally need to be moved until after the presentation.
- Ken Carloni expressed concern that the Board is uninformed about the Focused Investment Partnership. He asked for a presentation in November.

NEW BUSINESS:

- Eric R. is waiting until next month to present the AFS awards due to partners not being here today.
- Eric R. PUR Project Handout. Planning on doing this 2 times a year, May and November. Handout goes over our accomplishments, projects in the works, and what's coming.

COMMITTEE REPORTS:

- Executive Committee:
 - Walt, having monthly meetings, things are going well.
- Technical Advisory Committee (TAC):
 - Walt, reviewed the meeting notes from last month. There is no meeting scheduled yet.
- Finance Committee: Walt Gayner
 - Will call for a meeting soon.
 - The look back for 2014-2015 is in process.
 - Still looking for new building!! Please let Eric R. or Walt G. know if you have any leads on this!!
- Nominations Committee: Darin McMichael
 - NTR
- Education Committee: Alan Bunce
 - NTR
- Monitoring Committee: Sandy Lyon
 - NTR
- Policy and Procedure: Ken Carloni
 - Working on formalizing meeting times.

Presentation: WealthWorks Northwest.

WealthWorks Northwest shared its systems approach to regional economic development that connects rural assets to market demands. This was a unique opportunity to hear from a group that is vested in boosting the economy in rural communities. Specific to SW Oregon, WealthWorks is looking into the "Fisheries Value Chain" and how their model can be implemented in rural communities where the fishery is of cultural and economic importance.

Announcements:

- NTR

NEXT MEETING: Tuesday, November 17th, 9:00 a.m.

- ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg

ADJOURN:

- The meeting was adjourned at 11:40 a.m.

/S/ Gilaine Wright/Eric Riley
PUR Secretaries