

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

Date February 18, 2014

Place ODFW Conference Room 4192 N. Umpqua Highway, Roseburg

CALL TO ORDER:

The PUR Board President, Paul Heberling called the meeting to order at 9:06 A.M.

INTRODUCTION AND ROLL CALL:

There were 22 people in attendance. There was a quorum of Directors present.

DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Walt Gayner	X		Vacant		
Cindy Haws	X		Stanley Petrowski		X
Paul Heberling (President)	X		Stan Huebner		X

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael		X	Bryan Nelson	X	
Dave Russel	X		Aaron Aasen	X	
Dave Archambault		X	Vacant		X
Kelly Guido		X	Mike Flewelling		X

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Mike Brochu	X		Dave Grosjaques		X
Ann Chamberlain		X	David Parker		X
Alan Bunce	X		Richard Chasm	X	
Dale Greenley	X		Ken Ferguson		X

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
Deborah Yates		X	Rhonda Black		X
Sean Negherbon	X		Blair Nash		X
Rich Grost		X	Ken Carloni		X

County	Present	Absent	Alternate	Present	Absent
Joe Laurance	X		Tom Manton		X

Tribes	Present	Absent	Alternate	Present	Absent
John Schaefer	X		Heather Bartlett		X

Members at Large	Present	Absent	Alternate	Present	Absent
M.A. Hansen	X		Diane Phillips		X

OTHERS PRESENT:

Donna Fouts Elsie Marchando Gilaine Wright Eric Riley Sandy Lyon
 Dave Swartzlander Cory Sipher Matt Ruwaldt

APPROVAL OF MINUTES:

- The minutes and staff reports from the Jan 21st, 2014 were approved; Joe Laurance made a motion to pass the minutes, Walt Gayner 2nd the motion. The motion passed.

GENERAL DISCUSSION AND PUBLIC INPUT:

- NTR

PRESIDENT'S REPORT: Paul Heberling

- Paul said he attended the Derby Banquet and was happy to report that PUR was recognized. He also attended the Coastal Multi Species meeting and if anyone has any questions he would be happy to speak with them about the meeting.

TREASURER'S REPORT: Eric Geyer

- Gilaine Wright gave report.
- Treasurers Report:

Bank Account	\$66,370.49
Outstanding Bills	\$37,953.63
Cash on Hand	\$28,416.86
Funds Requested	\$107,400.06

STAFF REPORT: January 16, 2014 – February 13, 2014

- Eric Riley, Executive Director:
 - Attended PUR board meeting
 - Attended the Finance Committee Meeting
 - Participated in a partner conference call for the Elk Creek (Tiller) Project
 - Meet with Emily Chi of Skeo Solutions to discuss Formosa Mine stakeholder needs
 - Attended OWEB Board Meeting in Portland 28-29JAN
 - Attended NOWC Board Meeting in Salem 30-13JAN
 - Attended the Umpqua Fishery Enhancement Derby Dinner
 - Participated in two conference calls as part of OWEBs external stakeholder grant streamlining team
 - Presented at the Umpqua Valley Fly fishers monthly meeting
 - Participated in the US Forest Service open house discussion on Strategic Planning for Mitigation Funds
 - Attended, as an Umpqua Stakeholder, the Oregon Multispecies Coho Conservation Plan town hall meeting
 - Worked with Sandy and Terry to adjust OCT OWEB grant budgets
 - Met with Mike Crawford, Fish Biologist, Medford BLM to discuss UBFAT culvert surveys and future project opportunities
 - Worked with Mike Crawford on two Medford RAC Grant applications (Restoration and Culvert Surveys)
 - Worked with Terry, Sandy and Nancy to prepare a capacity grant for the Roseburg RAC
- Debbie Thornton & Gilaine Wright, Fiscal and Data Manager:
 - Attended PUR board meeting
 - Prepared more fund requests
 - Paid bills
 - Prepared payroll
 - Worked on Small Grant Team documents
- Terry Burleson, Senior Project Manager/Hydrologist:
 - Submitted grant to Blue Sky Fund for project work in Days Creek
 - Coordinated ODFW and BLM staff to develop project work for 2015 in Days and Rock creeks.
 - Continued meeting with the lovely folks of Myrtle Creek as part of the outreach effort. Met folks on South Myrtle and North Myrtle.
 - Met with Amy PD to start developing RAC grants for Rock Creek, Days Creek and potentially three more projects.
 - Worked with BLM staff to develop two more grants for the RAC for the North Bank Ranch and for log hauling funds
 - Prioritized completion of Rock and Days grants. Decided to hold off on a riparian grant and fish passage project.
 - Met with BLM and ODFW staff twice to facilitate completion of the RAC grants.
 - Worked on organization and planning for 2014 and 2015 project work.

- Sandy Lyon, Monitoring Coordinator:
 - Grant writing with Terry for Blue Sky Grant
- Joe Carnes
 - Did regular weekly monitoring runs
 - Transported porta-potty for Clover Creek (See Ann's Section)
 - Worked with Ann In Tenmile And Bilger Creek's (See Ann's Section)
 - Attended a grant writing workshop
 - Recycled all recyclables
- Matt Ruwaladt, Coastal Project Manager:
 - Submitted a RAC grant for Fitzpatrick and Sawyer Creeks
 - Continued working on our Coastal Grant
 - Continued working on final reports
 - Attended the SRWC board meeting
 - Attended the USWCD board meeting
 - Attended a Umpqua and Smith River tidegate meeting
 - Checked out last year's projects during the recent high water events
 - Attended the PUR board meeting
 - Had lunch with Eric Himmelreich--he is doing much better and hopes to be back at work in a week or two.

INDEPENDENT CONTRACTOR REPORT: January 16, 2014 – February 13, 2014

- Nancy Geyer, Education and Outreach Consultant
 - Worked with Staff on RAC Grants
 - Helped with Derby preparations
- Ann Kercher, Culvert Inventory Specialist
 - Bilger Creek Restoration: Worked with Joe to complete the riparian component of this project which included planting, building livestock-proof cages, and wool placement. We also cut willow stakes and built and buried several fascines to facilitate stream bank stabilization.
 - Clover Creek Trib. Project: Met with Glide High School natural resource students who helped with willow stake and fascine cutting and planting, completing the last step for this project.
 - Tenmile Creek Restoration: Worked with Joe to complete the riparian component of this project, as well. This included building beaver-proof cages for most of the new plants and many of the existing and highly vulnerable trees, and planting and placing wool around each one for grass suppression and moisture retention. We also cut willow and red-osier dogwood and made fascines that we buried next to the creek, with the hope that these will survive beaver predation, grow rapidly and provide a source of food for the beaver.
- Amy Pinson Dumm, Grant Writer:
 - Researched information about grant opportunities coming up this spring.
 - Worked on Roseburg RAC applications with Terry at PUR office.
 - Started OWEB applications for April deadline.

STAFF UPDATES:

- Sandy L. – She attended the OWEB Board meeting to discuss the monitoring grant application, and future funding through OWEB.
- Eric R. – Attended the OWEB Board meeting, the Focused Investment Partnership Program is coming together and he is interested in how PUR can take advantage of this new program.
- Eric R. – The RAC grants have been submitted, PUR submitted 4 total, Matt had 1, Terry had 3.
- Paul H. – There is a very cool video on the PUR Facebook page, check it out.

UNFINISHED BUSINESS:

- Earth Day donation, Walt G. made a motion to \$250.00 to Earth Day, Dave R. 2nd the motion. Motion passed. There was some discussion on the appropriateness of PUR being a presence at the Earth Day Fair, if PUR is going to be there we need to update our information and should Nancy G. or PUR staff be there to represent PUR? There does need to be volunteers to run the booth.

NEW BUSINESS: Strategic Plan

- To hire Daniel Newberry to update PUR's Strategic Plan documents and conduct the self-assessment it will cost \$2800.
- Dave R. made a motion that we hire Daniel Newberry to do the self-assessment and update the documents after PUR has given him a clear understanding of what direction we want to go. Walt G. 2nd the motion.
- Joe L. made a motion to amend the original motion to add a \$2800 ceiling on what we will pay Daniel Newberry. M.A. H. 2nd the motion. Motion Passed.
- Since that motion passed, the board was now able to vote on the 1st motion to hire Daniel Newberry. Motion passed.

PRESENTATION(S): Strategic Planning Work Session

- Working session included a brief review of accomplishments, a discussion on tasks not accomplished, a discussion on staff recommendations, a discussion on potential tasks to be added/dropped, and a discussion on the next steps.

COMMITTEE REPORTS:

- Technical Advisory Committee (TAC): Terry Burleson
 - NTR
- Finance Committee: Walt Gayner
 - NTR
 - Need to schedule another meeting soon.
- Nominations Committee: Darin McMichael
 - NTR, will be quite for a while.
- Education Committee: Nancy Geyer
 - NTR
- Monitoring Committee: Sandy Lyon
 - NTR
- Strategic Planning Committee: Paul Heberling
 - There will be a planning work session today.

ITEMS FOR NEXT MEETING AGENDA:

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UPCOMING MEETING ANNOUNCEMENTS:

- Event: Livestock Conference March 19th
- Event: DSWCD Annual Meeting February 20th
- Event: UW Banquet @ UCC March 1st
- Event: LNG Rally February 20th @ Courthouse

NEXT MEETING: Tuesday, March 18th, 2014

- We will be meeting at the ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg

ADJOURN:

- The meeting was adjourned at A.M.

/S/ Gilaine Wright/Eric Riley
PUR Secretaries