

# Partnership for the Umpqua Rivers

## MONTHLY MEETING MINUTES

**Date** March 18, 2014

**Place** ODFW Conference Room 4192 N. Umpqua Highway, Roseburg

**CALL TO ORDER:**

The PUR Board President, Paul Heberling called the meeting to order at 9:05 A.M.

**INTRODUCTION AND ROLL CALL:**

There were 23 people in attendance. There was a quorum of Directors present.

**DIRECTORS AND ALTERNATES:**

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Walt Gayner	X		Vacant		
Cindy Haws		X	Stanley Petrowski		X
Paul Heberling (President)	X		Stan Huebner		X

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael	X		Bryan Nelson		X
Dave Russel		X	Aaron Aasen	X	
Dave Archambault	X		Vacant		X
Kelly Guido	X		Mike Flewelling		X

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Mike Brochu		X	Dave Grosjaques		X
Ann Chamberlain	X		David Parker	X	
Alan Bunce	X		Richard Chasm		X
Dale Greenley	X		Ken Ferguson		X

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
Deborah Yates	X		Rhonda Black		X
Sean Negherbon		X	Blair Nash	X	
Rich Grost		X	Ken Carloni		X

County	Present	Absent	Alternate	Present	Absent
Joe Laurance		X	Tom Manton		X

Tribes	Present	Absent	Alternate	Present	Absent
John Schaefer	X		Heather Bartlett	X	

Members at Large	Present	Absent	Alternate	Present	Absent
M.A. Hansen	X		Diane Phillips		X

**OTHERS PRESENT:**

Donna Fouts  
Jerry Solley

Gilaine Wright  
Jan Tetreault

Eric Riley  
Eric Himmelreich

Debbie Thornton

Matt Ruwaldt

**APPROVAL OF MINUTES:**

- The minutes and staff reports from the Feb 18<sup>th</sup>, 2014 were approved; Darin McMichael made a motion to pass the minutes, Ann Chamberlain 2<sup>nd</sup> the motion. The motion passed.

**GENERAL DISCUSSION AND PUBLIC INPUT:**

- Eric H. is back to work and he wanted to thank everyone for the well wishes and help while he was out recovering. He feel part of a true team!

**PRESIDENT'S REPORT:** Paul Heberling

- Paul wanted to thank Nancy Geyer for all her help with the invasive species talk. He also wanted to congratulate PUR on the latest newsletter.

**TREASURER'S REPORT:** Eric Geyer

- Debbie Thornton gave report.
- Treasurers Report:
 

Bank Account	\$75,691.44
Outstanding Bills	\$16,862.26
Cash on Hand	\$58,829.18
Funds Requested	\$137,888.44

**STAFF REPORT: February 13, 2014 – March 13, 2014**

- Eric Riley, Executive Director:
  - Attended PUR board meeting
  - Meet with Ann Kercher to discuss UBFAT project Cow Creek watershed
  - Phone conference with Matt R. and Juniper Davis of OWEB to discuss Coastal Grant Application process and pre-proposal requirements
  - Attended Lamprey Working Group meeting at the Tribal Offices
  - Met with Jason Wilcox for USFS to discuss future collaborative opportunities and the Forest Service Mitigation Fund
  - Met with Mike Crawford of Medford BLM to discuss future project opportunities in West Fork and Middle Cow Creek. Discussed: grants, partnerships, culverts, and instream opportunities
  - Attended the 2014 Oregon Chapter American Fisheries Society Annual Meeting in Eugene
  - Presented PUR projects at Roseburg RAC Meeting
  - Staff Meeting
  - Talked with Mark Trenholm of the Wild Salmon Center to discuss the future of the Governor's Fund and the possible changes in priorities and emphasis
  - Attended Coos BLM RAC meeting to discuss and award Title II Funding
  - Attended DFPA Safety Meeting
  - Worked on Staff Evaluations
  - Attended OWEB Listening Sessions in Medford on Focused Investment and changes in Council Support
  - Site visit with Terry to Myrtle Creek project site
- Debbie Thornton & Gilaine Wright, Fiscal and Data Manager:
  - Attended PUR board meeting
  - Prepared more fund requests
  - Paid bills
  - Prepared payroll
  - Worked on Small Grant Team documents
  - Worked on Workers Comp audit
  - BLM annual reports
- Terry Burselson, Senior Project Manager/Hydrologist:
  - Submitted two grants to the Roseburg RAC
  - Worked with Amy PD on grant writing strategy
  - Held a BLM coordination meeting
  - Completed five final reports
  - Judged the Melrose Science fair
  - Attended two RAC meetings
  - Attended the Oregon Chapter of the American Fisheries Society meeting in Eugene.

- Presented the Rock Creek 2014 project to the ODFW R&E Board. Project was recommended for funding (\$71,200).
- Met with ODFW Assistant Fish Passage Coordinator, Ken Lofflink, and dam removal consultant, Denise Hoffert-Hay, at the ORAFS conference. Fish Passage program may be able to assist with project work.
- Sandy Lyon, Monitoring Coordinator:
  - Attended Board Meeting
  - RAC Grant proposal review (Medford RAC)
  - Monitoring reports
- Joe Carnes
  - Did regular weekly monitoring runs and data entry
  - Ordered Quadcopter and GoPro monitoring equipment
- Matt Ruwaldt, Coastal Project Manager:
  - Attended the PUR board meeting
  - Continued working on a USFWS Coastal Grant Completed four final reports
  - Attended the Coos RAC meeting
  - Attended a Tidegate committee meeting
  - Attended the USWCD and SRWC board meetings
  - Attended the AFS conference in Eugene
  - Attended and helped facilitate a joint meeting of USWCD and SRWC to determine who would be the lead on a tidegate TA grant
  - Began planning April OWEB grants
  - Discussed work summer work plans with Coos BLM staff

#### **INDEPENDENT CONTRACTOR REPORT: February 13, 2014 – March 13, 2014**

- Nancy Geyer, Education and Outreach Consultant
  - Helped with RAC grants
  - Finished the PUR newsletter with Joe
  - Planned for and presented at the UFA Canyonville Fish Release
  - Worked on Fish Eggs to Fry with Amy PD
  - Met with PUR staff, partners and community members about E/O-related activities
- Ann Kercher, Culvert Inventory Specialist
  - UBFAT application for Medford RAC
  - Myrtle Creek project planning with Terry
  - Jerry Creek Small Grant
  - Clover Creek final report
- Amy Pinson Dumm, Grant Writer:
  - Researched grant opportunities for council support
  - Worked on OWEB applications for April deadline

#### **STAFF UPDATES:**

- Eric Riley – OWEB visit, Medford listening session, Eric is trying to position PUR to be involved in the focused investment program.
- Eric Riley – OWEB public hearing in Medford, Council Capacity grants for councils are looking at being funded at the same level for all councils.
- Eric Riley – Title II funding for the RAC, PUR did very well in both Coos Bay and Roseburg. All of our projects were funded at least partially.

#### **UNFINISHED BUSINESS: Strategic Plan**

- Daniel gave a new proposal, Eric will move forward with the contract for Daniel so that he can get started.

#### **NEW BUSINESS: Earth Day & Water Trails**

- Sandy R. will attend the Earth Day event and help with the fish toss. Other volunteers to include: Alan B., Richard C., Ann C., M.A. H., PUR will provide updated materials and fish toss game. PUR will also work on posters or new banner.

- Water Trails project. Deb Yates is interested in working on this project. Others interested are Ann C., Alan B., and M.A. H., Eric R. will get them all the materials PUR has.

**PRESENTATION(S): OWEB April Grants and 2014 Project Review**

- PUR Staff will give the Board an update on upcoming April OWEB proposals and an overview of 2014 summer projects.

**COMMITTEE REPORTS:**

- Technical Advisory Committee (TAC): Terry Burleson
  - NTR
- Finance Committee: Walt Gayner
  - NTR
  - Need to schedule another meeting soon.
- Nominations Committee: Darin McMichael
  - No plans to have a meeting.
  - 6 new directors are needed in June.
- Education Committee: Nancy Geyer
  - NTR
- Monitoring Committee: Sandy Lyon
  - NTR
- Strategic Planning Committee: Paul Heberling
  - Already discussed during unfinished business.

**ITEMS FOR NEXT MEETING AGENDA:**

- There was a request to hold a future meeting in the Reedsport area. Eric R. will look at options the next few months. Eric is still working to try to get an update from the EPA on Formosa Mine.

**UPCOMING MEETING ANNOUNCEMENTS:**

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**NEXT MEETING:** Tuesday, April 15<sup>th</sup>, 2014

- We will be meeting at the ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg

**ADJOURN:**

- The meeting was adjourned at 11:35 A.M.

/S/ Gilaine Wright/Eric Riley  
PUR Secretaries