

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

Date April 15, 2014

Place ODFW Conference Room 4192 N. Umpqua Highway, Roseburg

CALL TO ORDER:

The PUR Board President, Paul Heberling called the meeting to order at 9:02 A.M.

INTRODUCTION AND ROLL CALL:

There were 31 people in attendance. There was a quorum of Directors present.

DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Walt Gayner	X		Vacant		
Cindy Haws	X		Stanley Petrowski		X
Paul Heberling (President)	X		Stan Huebner		X

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael		X	Bryan Nelson	X	
Dave Russel		X	Aaron Aasen		X
Dave Archambault	X		Vacant		X
Kelly Guido	X		Mike Flewelling		X

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Mike Brochu	X		Dave Grosjaques		X
Ann Chamberlain	X		David Parker		X
Alan Bunce		X	Richard Chasm	X	
Dale Greenley	X		Ken Ferguson		X

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
Deborah Yates	X		Rhonda Black		X
Sean Negherbon	X		Blair Nash		X
Rich Grost		X	Ken Carloni	X	

County	Present	Absent	Alternate	Present	Absent
Joe Laurance	X		Tom Manton	X	

Tribes	Present	Absent	Alternate	Present	Absent
John Schaefer	X		Heather Bartlett		X

Members at Large	Present	Absent	Alternate	Present	Absent
M.A. Hansen	X		Diane Phillips		X

OTHERS PRESENT:

Donna Fouts	Gilaine Wright	Eric Riley	Debbie Thornton	Dave Williams
John Colby	Jeff McEnroe	Eric Himmelreich	Denise Dammann	Chris Strunk
Elsie Mavchando	Claude Sterling	Dave Swartzlander	Amy Burke	

APPROVAL OF MINUTES:

- The minutes and staff reports from the March 18th, 2014 were approved; Deborah Yates made a motion to pass the minutes, Ann Chamberlain 2nd the motion. The motion passed.

GENERAL DISCUSSION AND PUBLIC INPUT:

- Ann C. announced that she was going to be hosting a French Grad student.
- Deborah Y. said there were going to be tours of the English Garden, the Hinsdale Gardens near Reedsport and if you were interesting in more information to give her a call.
- Ann C. reported that there would be a showing of the movie "Gas Land Part II" if anyone was interested in attending.

PRESIDENT'S REPORT: Paul Heberling

- Paul attended the Livestock Conference. He thanked everyone who attended Earth Day Fair and contributed to the PUR booth. He also reported that the executive committee is working on a performance evaluation on Eric R.

TREASURER'S REPORT: Eric Geyer

- Debbie Thornton gave report.
- Treasurers Report:

Bank Account	\$62,147.50
Outstanding Bills	\$2,311.38
Cash on Hand	\$59,836.12
Funds Requested	\$140,897.68

STAFF REPORT: March 13, 2014 – April 10, 2014

- Eric Riley, Executive Director:
 - Attended PUR board meeting
 - Coordinated with Staff on OWEB grant proposals
 - Attended Coastal Grant Program Training with Matt R. in Bandon
 - Met with Steve Denny of TNC about coastal/tidal wetland projects
 - Participated in NOWC conference call
 - Project Site Visit/Project Development with Ann K. and Mike Crawford of the Medford BLM to discuss future restoration work in West Fork Cow Creek
 - Met with OWEB Staff in Salem to discuss Coastal Grant Application
 - Staff Meeting (2)
 - Conference call with McKenzie River Trust to discuss Coastal Grant project
 - Project design/development in Jerry Creek (establish photo points and collect X-sections)
 - Work on completing Staff Evaluations
 - Worked with Debbie to ensure the PUR is set to be eligible for the new OWEB Capacity Grant
 - Completed 3 Derby Grant Reports
 - Worked with project partners and staff to ensure project reporting requirements are being met
 - Met with Gary Groth at Douglas County to confirm Coastal Project participation and support
 - Commented on USFS Mitigation Fund Proposals
 - Worked with Debbie and OWEB on new budget categories
 - Met with Sandy, Lee Russell and Jen Bailey to discuss water quality monitoring in Elk Crk
- Debbie Thornton & Gilaine Wright, Fiscal and Data Manager:
 - Attended PUR board meeting
 - Prepared more fund requests
 - Paid bills
 - Prepared payroll
 - Attended Safety Meeting at DFPA
- Terry Burlison, Senior Project Manager/Hydrologist:
 - Met major landowner up Rice Creek and walked two properties with him and Ann Kercher. The site visit resulted in the development of a technical assistance and outreach grant for the Rice Creek watershed.
 - Served on the Roseburg BLM RAC and worked with the committee to allocated \$500,000 of Title II funds for project work in the Umpqua.

- Met with ODFW Fish Passage and Screening Shop personnel at the South Myrtle Creek diversion dam site for technical input.
- Worked with PUR staff, contractors, and agency partners to coordinate grant development for four projects.
- Re-designed the North Fork Deer Creek project with ODFW staff.

- Sandy Lyon, Monitoring Coordinator:
 - Worked on OWEB post project monitoring report
 - Did Days Creek run with Joe
 - Attended staff meetings
 - Had annual evaluation with Eric
 - Met with Elk Creek Watershed executive committee and Lee Russell about working together on a monitoring project
 - Listened to Webinar on Onset stream flow loggers
 - Attended Hydrologists Breakfast on Stream flow Gages
 - Attended meeting with county about BLM stream gages
 - Met with Kent Smith about possibilities for Yoncalla High School students to do monitoring of the pond and Yoncalla Creek as part of Nancy's education program.
 - Set up for Earth Day Event
 - Attended Earth Day Event as a volunteer
 - Attended DFPA Safety Committee Meeting
 - Meeting with Jen Bailey about Elk Creek Monitoring Project
 - Meeting with Nancy and Cindy Bright about Yoncalla Student Monitoring Project
 - Working on new Quality Assurance Plan with DEQ

- Joe Carnes
 - Did regular weekly monitoring runs and data entry
 - Helped with OWEB Grants (photos, photo pages, maps, etc.)
 - Continued purchase of quad-copter equipment

- Matt Ruwaldt, Coastal Project Manager:
 - Attended the SWCD board meeting
 - Met with Rhonda Black to discuss a tidegate TA grant
 - Met with OWEB staff to discuss our Coastal Grant application
 - Had multiple phone conversations and negotiations with McKenzie River Land Trust staff
 - Attended the PUR board meeting
 - Planned out April's grant writing schedule with Terry, Amy, and Eric
 - Began working on two OWEB grants with a lot of help from Eric and Amy
 - Assisted planting trees and willows in access corridors at WFSR
 - Continued working on the Coastal Grant

INDEPENDENT CONTRACTOR REPORT: March 13, 2014 – April 10, 2014

- Nancy Geyer, Education and Outreach Consultant
 - Fish Eggs to Fry planning and start-up with Amy Pinson-Dumm;
 - Formulating a Yoncalla High-school based Salmon Schools program with Sandy, Joe, and Tiffany Caisse;
 - Participating in the UFA Canyonville Fish Release; and
 - Helping organize equipment for the Earth Day Fair.

- Ann Kercher, Culvert Inventory Specialist
 - Rice Creek TA development
 - Myrtle Creek project development
 - Worked with Staff on OWEB applications

- Amy Pinson-Dumm, Grant Writer
 - Worked with Eric, Terry and Matt on OWEB applications for April deadline
 - Started volunteer work with Nancy setting up equipment for Fish Eggs to Fry Project

STAFF UPDATES:

- Eric Riley – Fish Eggs to Fry is in 7 classrooms this year, that's a jump up from 3 last year.

- Eric Riley – Sandy has meet with the Elk Creek Watershed to discuss providing them with some monitoring assistance.
- Eric Riley – OWEB grants almost ready to be submitted.

UNFINISHED BUSINESS: Strategic Plan

- The contract with Daniel N. is done and Daniel will start contacting the Board soon. There is a 10 week timeline so that the new plan can be in place by the end of June.

NEW BUSINESS:

- NTR

PRESENTATION(S): Umpqua Basin Water Presentation

- This month we had two presenters that gave an update on the Umpqua basin Reference Temperature Project and shared current Umpqua snowpack survey information. Our first presenter was Hydrologist Denise Dammann who updated the Board with current data from Umpqua reference temperature sites. Our second presenter was Hydrologist Amy Burke from the NRCS Snow Survey Program and she gave the Board an update on the current snowpack conditions and an outlook for the rest of the water year.

COMMITTEE REPORTS:

- Technical Advisory Committee (TAC): Terry Burleson
 - NTR
- Finance Committee: Walt Gayner
 - NTR
- Nominations Committee: Darin McMichael
 - No plans to have a meeting.
 - 6 new directors are needed in June.
- Education Committee: Nancy Geyer
 - NTR
- Monitoring Committee: Sandy Lyon
 - NTR
- Strategic Planning Committee: Paul Heberling
 - NTR

ITEMS FOR NEXT MEETING AGENDA:

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UPCOMING MEETING ANNOUNCEMENTS:

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NEXT MEETING: Tuesday, May 27th, 2014

- We will be meeting at the ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg

ADJOURN:

- The meeting was adjourned at 11:10 A.M.

/S/ Gilaine Wright/Eric Riley
PUR Secretaries