

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

Date June 17, 2014

Place ODFW Conference Room 4192 N. Umpqua Highway, Roseburg

CALL TO ORDER:

The PUR Board President, Paul Heberling called the meeting to order at 9:02 A.M.

INTRODUCTION AND ROLL CALL:

There were 23 people in attendance. There was a quorum of Directors present.

DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Walt Gayner		X	Vacant		
Cindy Haws		X	Stanley Petrowski	X	
Paul Heberling (President)	X		Stan Huebner		X

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael	X		Bryan Nelson		X
Dave Russel		X	Aaron Aasen	X	
Dave Archambault		X	Vacant		X
Kelly Guido	X		Mike Flewelling		X

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Mike Brochu		X	Dave Grosjaques		X
Ann Chamberlain	X		David Parker		X
Alan Bunce	X		Richard Chasm		X
Dale Greenley		X	Chuck Schnautz	X	

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
Deborah Yates		X	Rhonda Black		X
Sean Negherbon	X		Blair Nash	X	
Rich Grost		X	Ken Carloni		X

County	Present	Absent	Alternate	Present	Absent
Joe Laurance	X		Tom Manton		X

Tribes	Present	Absent	Alternate	Present	Absent
John Schaefer	X		Heather Bartlett		X

Members at Large	Present	Absent	Alternate	Present	Absent
M.A. Hansen	X		Diane Phillips		X

OTHERS PRESENT:

Debbie Thornton	Gilaine Wright	Rory Collins	Tedd Huffman	Jeff McEnroe
Kelly Coates	Sandy Lyon	Eric Himmelreich	Matt Ruwaldt	Chris Strunk

APPROVAL OF MINUTES:

- The minutes and staff reports from the May 27th, 2014 were approved; Darin McMichael made a motion to pass the minutes, Ann Chamberlain 2nd the motion. The motion passed.

GENERAL DISCUSSION AND PUBLIC INPUT:

- NTR

PRESIDENT'S REPORT: Paul Heberling

- Paul said the executive committee is continuing to work on Eric Riley's evaluation, they will be meeting again soon. He has also been involved with the strategic planning committee, there was a meeting on June 10th.

TREASURER'S REPORT: Eric Geyer

- Eric Geyer wasn't in attendance, Debbie Thornton gave report.
- Treasurers Report:

Bank Account	\$99,062.78
Outstanding Bills	\$2,683.26
Cash on Hand	\$96,379.52
Funds Requested	\$24,069.21

STAFF REPORT: May 22, 2014 – June 12, 2014

- Eric Riley, Executive Director:
 - Attended PUR board meeting
 - Attended Strategic Planning Working Group Meetings
 - Participated in Fish Eggs to Fry fish release at Stewart Park
 - 2 Executive Committee Meetings
 - Met with Ryan Gordon from NOWC at PUR Office
 - Project Monitoring at Jack/Hardscrabble Crk and Hall Ranch projects
 - Worked with Terry to host a Contractor Site Show for Brush Creek project
 - Completed initial PUR Safety Protocol draft
 - Meet with Eric Himmelreich and PUR restoration staff to coordinate timing of summer work
 - Hosted a second Focused Investment Partnership meeting
 - Staff Meeting
 - Updated and submitted OWEB Workplan
 - Met with Daniel Newberry, staff and working group to work on Strategic Plan
 - Helped facilitate the OWEB Regional Review Team Tour to Myrtle Crk Dam Removal, Fitzpatrick and Sawyer Creeks projects
 - Worked with Matt and project partners on Coastal Wetlands grant
 - Worked with Terry on contracting (7 contracts) for 2014 projects
- Debbie Thornton & Gilaine Wright, Fiscal and Data Manager:
 - Attended PUR board meeting
 - Prepared more fund requests
 - Paid bills
 - Prepared payroll
 - Worked on PUR budget
 - Vacationed in Eastern Oregon
- Terry Burleson, Senior Project Manager/Hydrologist:
 - Met with dam removal consultant, Denise Hoffert-Hay, about Myrtle Creek outreach and next steps for the dam removal project.
 - Flagged sites in Brush Creek and toured with timber company representative to approve access sites and overall project design.
 - Wrote and submitted forest practice notification for Brush Creek project.
 - Advised project partner landowner on culvert design and specifications.
 - Led Brush Creek contractor site tour.
 - Monitored project work in Wolf Creek and Morgan Creek.
 - Attended Focused Investment stakeholders meeting.

- Prepared for and talked with OWEB staff and review team about the South Myrtle Creek dam removal project and the North Fork Deer Creek restoration project.
- Sandy Lyon, Monitoring Coordinator:
 - Attended PUR Board Meeting
 - Participated in Strategic Plan Meetings
 - Attended Hydro Breakfast
 - Worked on 3 OWEB Post Project Monitoring Reports
 - Attended DFPA Safety Meeting
 - Attended Staff Meeting
 - Did two long South Umpqua Monitoring Runs with Joe
 - Place temperature loggers at South Umpqua Site
 - Detected Blue/Green Algae (BGA) at Lawson Bar, Myrtle Creek and Canyon Creek potholes
 - Returned to Myrtle Creek collected and ship samples off for official BGA identification
 - Worked on data with Joe
 - Calls and emails regarding work with Elk Creek Watershed Council monitoring
- Joe Carnes
 - Did regular weekly monitoring runs and data entry
 - Strategic planning
 - Staff Meetings
- Matt Ruwaldt, Coastal Project Manager:
 - Attended the PUR board meeting
 - Attended the PUR strategic planning meeting
 - Attended the Focused Investment meeting
 - Scouted out trees for the Upper Scholfield helicopter project
 - Attended the RRT meeting
 - Project monitoring/reporting
 - Spent a lot of time working on our USFWS Coastal Wetlands grant application

INDEPENDENT CONTRACTOR REPORT: May 22, 2014 – June 12, 2014

- Nancy Geyer, Education and Outreach Consultant
 - Fish Eggs to Fry in-class activities, field trips, and tank break-down;
 - Strategic planning; and
 - Meetings, e-mail and phone calls with PUR staff, contractors and partners.
- Ann Kercher, Culvert Inventory Specialist
 - Assisted in grant writing and prep for the Derby applications.
 - Meeting with Heidi Kincaid and Eric Riley to discuss potential updates to the UBFAT model.
- Amy Pinson-Dumm, Grant Writer
 - Worked on pre-proposal for NFWF's Bring Back the Natives for Matt.
 - Volunteered time with Eggs to Fry with Nancy.

STAFF UPDATES:

- Matt Ruwaldt – PUR was awarded the R&E Camp Creek Ph 2 grant
- Matt Ruwaldt – The coastal grant as well as the Scholfield Creek grant have been submitted to OWEB

UNFINISHED BUSINESS: Strategic Plan

- Daniel Newberry will have the first draft of the strategic plan ready soon, this will be distributed and any comments or suggestions should be sent to Daniel.

NEW BUSINESS:

- Budget review, we will vote on the budget for the fiscal year 14-15 in July.

PRESENTATION(S): DFPA Update on the 2013 Fire Season and a look at 2014

This month DFPA gave the Board an update on last year's fire season and a look at what they are preparing for in 2014.

COMMITTEE REPORTS:

- Technical Advisory Committee (TAC): Terry Burleson
 - NTR

- Finance Committee: Walt Gayner
 - Budget prep currently happening to be presented to board at July meeting.

- Nominations Committee: Darin McMichael
 - No plans to have a meeting.
 - 6 new directors are needed in June.
 - M.A. Hansen was nominated by Darin McMichael for the Director at Large position.

- Education Committee: Nancy Geyer
 - NTR

- Monitoring Committee: Sandy Lyon
 - NTR

- Strategic Planning Committee: Paul Heberling
 - Meet with Daniel, will have 1st draft ready soon.

ITEMS FOR NEXT MEETING AGENDA:

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UPCOMING MEETING ANNOUNCEMENTS:

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NEXT MEETING: Tuesday, July 15th, 2014

- We will be meeting at the Umpqua Discovery Center in Reedsport.

ADJOURN:

- The meeting was adjourned at 11:12 A.M.

/S/ Gilaine Wright/Eric Riley
PUR Secretaries